

CITY OF BURLEY  
PLANNING & ZONING COMMISSION  
MINUTES FOR SEPTEMBER 20,2023

Members Present: Chairman Trevor Reno, Ty Jones, Scott Draper, Tyson Nelson, Scott Hansen, Doug Anderton and City Attorney Dave Shirley.

First Agenda Item: Action Item - Amend Meeting Agenda to include items 4 and 5, (Public hearing and recommendation to City Council regarding proposed amendment of City Code amending the subdivision approval process).

Mr. Reno reads over the added items with the board. A motion is made by Ty Jones to amend the agenda to include the added items. A second is made by Scott Draper. All in favor.

Second Agenda Item: Action Item – Approval of minutes from August 30, 2023

A motion is made by Scott Draper to approve the minutes as written. A second is made by Scott Hansen. All in favor.

Third Agenda Item: Action Item – Schedule hearing on proposed Harrison Estates Subdivision Preliminary Plat.

The board believes that Oct. 18, 2023, will be a good date to set for this hearing. A motion is made by Doug Anderton to schedule the hearing for the Oct. 18, 2023. A second is made by Ty Jones. Roll call taken all in favor.

Fourth Agenda Item: Public hearing regarding amendment of City Code amending the subdivision approval process.

Mr. Reno opens the meeting to the public at 7:04 am. Introduction of City Code amending is done by City attorney Dave Shirley. Exhibit A & B are Proof of publication and mailing of letters. Dave reads over the summary of the new ordinance with the board. This will be Resolution No. 4. No public was there for this meeting. Closed the public meeting at 7:10. The board has a round table discussion. Mr. Nelson does point out that the copy that the board has is not the right one. Mr. Nelson finds the right copy in his email and forwards it to the drive. The board goes over both copies to make sure that everything looks ok. The new copy will be the one that will be approved.

Fifth Agenda Item: Action Item – Recommendation to City Council regarding proposed amendment of City Code amending the subdivision approval process.

A motion is made by Tyson Nelson to approve resolution no. 4. A second by Ty Jones is made. Roll call taken all in favor. A motion to adjourn is made by Scott Draper and second by Ty Jones.