

REGULAR BURLEY CITY COUNCIL MEETING
CITY HALL
1401 Overland Avenue
Burley, Idaho
October 18, 2022

AGENDA

REGULAR SESSION AT 7:00 P.M.

CONSENT CALENDAR

- 1. ACTION ITEM 1.a through c.** Items on the Consent Calendar are considered to be routine and enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a member of the Council. Any request shall be made after the Consent Calendar is read and before action is taken.
 - a. APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS**
 - b. BILLS PAYABLE Old Year \$406,174.88 New Year \$68,053.92.**
 - c. PAYROLL ENDING ON 10/7/22 FOR \$234,808.76.**

- 2. ACTION ITEM** Appoint Doug Anderton to Planning and Zoning Mayor Ormond
- 3. ACTION ITEM** Library Building Expansion Tayce Robinson
- 4. ACTION ITEM** Approval of Purchase of Road Grader Korky Blackner
- 5. ACTION ITEM** 8th Burley Revenue Allocation Area- Plan & Resolution Mark Mitton
- 6. ACTION ITEM** Proposed Water Rate Increase Bryan Reiter
- 7. ACTION ITEM** Broadband RFP Results Mark Mitton

- 8.** Report and Discussion of Recent City Events

Information Items
BUILDING PERMITS:

City Hall is accessible to persons with disabilities. Any person with disabilities desiring accommodation for the City Council meetings, please contact City Hall at 878-2224 at least 48 hours prior to the meeting.

**REGULAR BURLEY CITY COUNCIL MEETING
CITY HALL
October 18, 2022**

COMMENCE MEETING

Council met in regular session at 7:00 p.m. with Mayor Ormond presiding. Council members present were Casey Andersen, John Craner, Janet Hansen, Bryce Morgan, Stegen Phillips and Kimberli Seely.

City Staff present were as follows: City Administrator Mark Mitton, City Clerk Ellen Maier, Attorney Dave Shirley, Sexton Dave Allred, Economic Development Specialist Doug Manning, Engineer Dave Waldron, Engineer Bryan Reiter, Fire Chief Shannon Tolman, Librarian Tayce Robinson, Streets Supervisor Korky Blackner, Shop Supervisor Rick Garner and Human Resource Carol Anderson.

INVOCATION

The Invocation was offered by Council member Phillips followed by the Pledge to the Flag.

CONSENT CALENDAR

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 - a. **APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS**
 - b. **BILLS PAYABLE Old Year \$406,174.88 New Year \$68,053.92**
 - c. **PAYROLL ENDING 10/7/22 FOR \$234,808.76.**

Information Items

BUILDING PERMITS:

A motion was made by Council member Hansen and seconded by Council member Morgan to accept the Consent Calendar as written.

Roll Call Vote.

The results of the votes were as follows:

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Stegen Phillips	Aye
Janet Hansen	Aye	Kimberli Seely	Aye

Motion carried.

APPOINT DOUG ANDERTON TO PLANNING AND ZONING

Mayor Ormond recommended appointing Doug Anderton to the planning and zoning committee. Mr. Anderton has been a resident of the City of Burley for several years and works at Franklin Building Supply and is very familiar with the construction in the city.

A motion was made by Council member Craner and seconded by Council member Andersen to approve the appointment of Doug Anderton to planning and zoning.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Stegen Phillips	Aye
Janet Hansen	Aye	Kimberli Seely	Aye

Motion carried.

LIBRARY BUILDING EXPANSION

Librarian Tayce Robinson presented council with a drawing for a 1,114 square foot expansion on the back of the existing library. He stated that this has been approved by the library board. It will include ADA compliant restrooms, three study rooms and a teen and tween space. He said this will be the first of three planned phases. Mr. Robinson said they have \$200,000.00 of allocated funds saved for this project and they will get help from the foundation and do fundraisers for the balance of around \$50,000.00. He mentioned that if council does not have any concerns, he will put this out for bid.

Attorney Dave Shirley stated that the contract with the selected bidder will be brought back to council for their approval.

APPROVAL OF PURCHASE OF ROAD GRADER

Streets Supervisor Korky Blackner stated that they have found a 2012 all-wheel drive grader with eight thousand hours on it in Paul, Idaho. He also mentioned they can put a front-end plow on it. He said the 1966 grader that they currently have was rebuilt 20 years ago and they cannot get parts for it, so they will try to sell it at an auction. It was stated that this is not in the budget so they will do an internal loan out of cash and pay it off over the next four to five years.

A motion was made by Council member Morgan and seconded by Council member Seely to approve the purchase of the road grader.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Stegen Phillips	Aye
Janet Hansen	Aye	Kimberli Seely	Aye

Motion carried.

8TH BURLEY REVENUE ALLOCATION AREA

City Administrator Mark Mitton said this revenue allocation area will cover the downtown area to help rehabilitate it along with various other locations such as a future road to the new temple site, a new fire station and the current airport site. These projects are at many different locations in the city and can be done over the next twenty years. Mr. Mitton stated that to start the process the council needs to pass a resolution that will go to the development authority, and they will have the plan prepared. He said that they have started on the legal descriptions and attachments which are almost done. Once the Burley Development Authority has approved it, it will be sent to all of the taxing districts in Cassia County. A public hearing will be held and hopefully this will be complete by the end of this year.

A discussion followed and it was decided that because we do not have the completed attachments a special meeting will be held to approve this item.

PROPOSED WATER RATE INCREASE

Engineer Bryan Reiter asked council to approve Resolution No 9-22 for a water rate increase. He stated that we did not have any increases during COVID and that this increase is under the five percent and does not require a public hearing.

A motion was made by Council member Morgan and seconded by Council member Phillips to approve Resolution No. 9-22 and allow the mayor to sign it.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Stegen Phillips	Aye
Janet Hansen	Aye	Kimberli Seely	Aye

Motion carried.

RESOLUTION 9-22

**A RESOLUTION OF THE CITY OF BURLEY
ESTABLISHING FEES FOR WATER USAGE AND SERVICES**

Whereas, the City of Burley provides many services to its citizens that are not covered by property taxes; and,

Whereas, fees charged by the City provide needed utility, recreation, and other services; and,

Whereas, the existing infrastructure used to convey water throughout the City is aging, deteriorating and in some cases falling;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BURLEY RESOLVES:

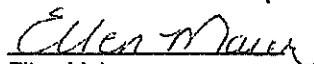
That the Burley City water fees and rates are hereby established as described below:

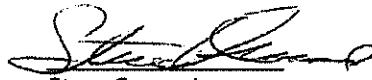
<u>CATEGORY OF RATE</u>	<u>PREVIOUS RATE AMOUNT</u>	<u>NEW RATE AMOUNT EFFECTIVE November 1, 2022</u>
Residential High Pressure Water Use	\$25.37 for 1st 3,000 gallons then \$1.23 per 1,000 gallons above 3000 gallons	\$25.88 for 1st 3,000 gallons then \$1.26 per 1,000 gallons above 3,000 gallons
Commercial High Pressure Water Use	\$25.37 for first 3,000 gallons and \$1.23 per 1,000 gallons above 3,000 gallons	\$25.88 for first 3,000 gallons and \$1.26 per 1,000 gallons above 3,000 gallons
Burley Heyburn Industrial Park	\$0.93 per 1,000 gallons	\$0.97 per 1000 gallons of water used
Low Pressure Irrigation	\$0.01448 Per Square Foot	\$0.01506 Per Square Foot

These increased fees will become effective on November 1, 2022 and remain in effect until changed, modified, or repealed by the City Council of the City of Burley.

All fees for water utility categories not described above shall remain the same as the most previously approved rates.

Approved this 18th day of October, 2022.


Ellen Maier
City Clerk


Steve Ormond
Mayor

BROADBAND RFP RESULTS

City Administrator Mark Mitton stated this is the RFP using federal money to install fiber for broadband in the city. He said we got four responses to the RFP. They were interviewed and scored by Electrical Supervisor Brent Wallin, Engineer Bryan Reiter, Council member Stegen Phillips and City Administrator Mark Mitton. He stated that ETS was the number one ranked provider, and the next step will be to negotiate a contract where all of the details will be listed.

Council member Phillips stated that it was discussed that Fibercom should be able to do the construction because they know the city and Brent Wallin has worked well with them.

A motion was made by Council member Andersen and seconded by Council member Morgan to approve the RFP and allow the contract to be developed.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Stegen Phillips	Aye
Janet Hansen	Aye	Kimberli Seely	Aye

Motion carried.

Mayor Ormond stated that the Burley Senior Center is holding a dinner the Wednesday before Thanksgiving from 4:30 to 7:30 with all donations going to Coats for Children.

A motion was made by council member Andersen and seconded by Council member Morgan to adjourn the meeting at 7:59 P.M.

All "Aye."

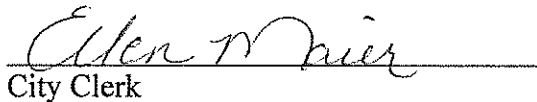
Motion carried.

City of Burley



Mayor Ormond

ATTEST:



City Clerk