

**REGULAR BURLEY CITY COUNCIL MEETING
CITY HALL
OCTOBER 17, 2023**

COMMENCE MEETING

REGULAR SESSION

Council met in regular session at 7:00p.m. with Mayor Ormond presiding. Council members present were Casey Andersen, John Craner, Janet Hansen, Kimberli Seely, Jim Powell, and Bryce Morgan.

City Staff Present were as follows:

City Administrator – Mark Mitton <u> x </u>	Sexton – Dave Allred <u> x </u>
City Clerk – Tracy Bustos <u> x </u>	Engineer – Bryan Reiter <u> x </u>
City Attorney – Dave Shirley <u> x </u>	Shop Foreman – Rick Garner <u> </u>
Assist Admin/Economic Devl – Brent Carver <u> x </u>	Electrical Supervisor – Brent Wallin <u> x </u>
Human Resources – Carol Anderson <u> x </u>	Parks Supervisor – Brent Winn <u> </u>
WW Treatment Director – Dustin Raney <u> x </u>	Librarian – Tayce Robinson <u> x </u>
Golf Pro – Scott Draper <u> </u>	Sherrif's Dept – Capt. Jarrod Thompson <u> x </u>
Engineer – Dave Waldron <u> </u>	Sheriff's Dept – Lt. Kevin Horack <u> </u>
Street Supervisor – Korky Blackner <u> x </u>	Fire Chief - Shannon Tolman <u> x </u>
Sanitation Supervisor – Eric Pufahl <u> x </u>	Fire Deputy Chief - Casey Harmon <u> </u>

INVOCATION

The invocation was offered by council member Morgan followed by the Pledge to the Flag.

CONSENT CALENDAR

1. **ACTION ITEM 1.a through c.** Items on the Consent Calendar are considered to be routine and enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a member of the Council. Any request shall be made after the Consent Calendar is read and before action is taken.
 - d. **APPROVAL OF MINUTES FOR REGULAR AND SPECIAL MEETINGS**
 - e. **BILLS PAYABLE \$\$630,038.13**
 - f. **PAYROLL ENDING ON 10/6/2023 FOR \$\$416,339.49**

A motion was made by Council member Hansen and seconded by Council member Morgan to accept the consent calendar as written.

Roll Call Vote

The results of the votes were as follows:

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Jim Powell	Aye
Janet Hansen	Aye	Kimberli Seely	Aye

Motion carried.

PUBLIC HEARING ON BUDGET AMENDMENT FOR 2022-2023 BUDGET

Mark Mitton gave a short presentation and explained the reasons for the amendment to the budget. Some unexpected legal expenses, fuel services, and small projects were some of the causes.

Mayor asked for testimony in favor from the public in favor of, neutral, and in opposition. Hearing none, Mayor Ormond closed the public hearing.

APPROVAL OF ORDINANCE AMENDING THE 2022-2023 BUDGET

A motion was made by Council member Morgan to dispense with the rule requiring three readings and read ordinance 1407 once by title only. The motion was seconded by Council member Andersen.

Roll Call Vote

The results of the votes were as follows:

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Jim Powell	Aye
Janet Hansen	Aye	Kimberli Seely	Aye

Motion carried.

Mark Mitton read Ordinance 1407 by title only.

A motion was made by Council member Morgan to approve Ordinance 1407 with correction in the title to read "2022-20223 Budge" and allow the Mayor to sign. The motion was seconded by Council member Seely.

Roll Call Vote

The results of the votes were as follows:

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Jim Powell	Aye
Janet Hansen	Aye	Kimberli Seely	Aye

Motion carried.

BRIGHT BEGINNING STREET CLOSER ON OCTOBER 26TH FROM 4:00-6:00 P.M.

Yosune Fitzhugh from Bright Beginning came before Council to request street closures for their trunk-or-treat event on October 26th from 4-6p.m. Approximately 50-60 businesses will participate in this event so the request is to shut down Albion between 13th and 14th and 14th over to Hansen. Consent from neighboring businesses has been obtained as well as with the Fire and Sheriff's departments. A certificate of insurance is on file with the City Clerk.

A motion was made by Council member Morgan to allow closure of street for the block party on October 26th from 4-6p.m. The motion was seconded by Council member Craner.

Roll Call Vote

The results of the votes were as follows:

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Jim Powell	Aye
Janet Hansen	Aye	Kimberli Seely	Aye

Motion carried.

OVERVIEW AND DISCUSSION OF RAISE GRANT FOR 16TH STREET PROJECT

Brent Carver gave an overview of the RAISE Grant for the 16th Street Gateway Project. The complete application is due by February 2024 and awards will be announced in June 2024. Cost share for this grant is 80%.

APPROVAL OF TECH SERVICES CONTRACT FOR ETS

Mark Mitton briefly went over what the contract covers. This contract needs to be renewed and can be renewed annually up to five years. There is a cost increase because we now have redundancy.

A motion was made by Council member Andersen to approve the tech services contract with ETS and allow the mayor to sign. The motion was seconded by Council member Morgan.

Roll Call Vote

The results of the votes were as follows:

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Jim Powell	Aye
Janet Hansen	Aye	Kimberli Seely	Aye

Motion carried.

FEE INCREASES

Mark Mitton summarized the fees being proposed for increased. A public hearing will be held on November 7th.

APPROVAL OF ORDINANCE MODIFYING AND AMENDING SUBDIVISION AND APPROVAL PROVISIONS

This ordinance removes the Technical Review Committee from having several responsibilities and puts those responsibilities on the Administrator, Dave Waldron.

A motion was made by Council member Andersen to dispense with the rule requiring three readings and read ordinance 1408 once by title only. The motion was seconded by Council member Council member Morgan.

Roll Call Vote

The results of the votes were as follows:

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Jim Powell	Aye
Janet Hansen	Aye	Kimberli Seely	Aye

Motion carried.

The Ordinance was read by title only by Mark Mitton.

A motion was made by Council member Andersen to approve ordinance 1408 Modifying and Amending Subdivision and Approval of Provisions and allow the Mayor to sign. The motion was seconded by Council member Morgan.

Roll Call Vote

The results of the votes were as follows:

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Jim Powell	Aye
Janet Hansen	Aye	Kimberli Seely	Aye

Motion carried.

REPORT AND DISCUSSION OF RECENT CITY EVENTS

Fire Chief Tolman reported that about 250 showed up to their fundraiser breakfast over the weekend and roughly \$1700 was raised. This money goes toward the purchase of smoke detectors and batteries and are given them back to the community.

November 7th City Council meeting will be held as planned since the Council Chamber is not being used for a polling place this year.

ADJOURN

A motion was made by Council member Andersen and seconded by Council member Morgan to adjourn the meeting.


All "Aye."

Motion carried.

City of Burley:


Mayor Steve Ormond

ATTEST:


City Clerk Tracy Bustos