

**REGULAR BURLEY CITY COUNCIL MEETING
CITY HALL
1401 Overland Avenue
Burley, Idaho
October 6, 2020**

AGENDA

REGULAR SESSION AT 7:00 P.M.

CONSENT CALENDAR

- 1. ACTION ITEM 1.a through c.** Items on the Consent Calendar are considered to be routine and enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a member of the Council. Any request shall be made after the Consent Calendar is read and before action is taken.
 - a. APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS**
 - b. BILLS PAYABLE** Old Year \$1,020,102.96 Broadband \$42,348.29 New Year \$226,594.23
 - c. PAYROLL ENDING ON 9/11/20 FOR \$228,404.59.**
 - d. PAYROLL ENDING ON 9/25/20 FOR \$232,767.16.**

- 2. ACTION ITEM** Change Council Date to Nov 4th Due to Election Ellen Maier
- 3. ACTION ITEM** Discussion of Residential Road Standards Dave Waldron
- 4. ACTION ITEM** BPA Lease, Operation & Maintenance Agreement Brent Wallin
- 5. ACTION ITEM** Lease of Digesters for Waste Water Treatment Mark Mitton
- 6. ACTION ITEM** Engineering Scope of Work for Waste Water Dee Hodge
- 7. ACTION ITEM** Volunteer Firefighter Wildfire Pay Shannon Tolman

- 8.** Report and Discussion of Recent City Events

Information Items

BUILDING PERMITS:

Zander Cook	742 Lake Cleveland	Single Family	\$300,000.00
Southern Idaho Agricultural	200 E Railroad	Warehouse	\$836,500.00
Brent Mitchell	837 Lake Cleveland	Single Family	\$159,974.00
James Ray Construction	850 Lake Cleveland	Single Family	\$216,522.00
Wolverton Homes	2459 Raven Ave	Single Family	\$155,600.00

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**REGULAR BURLEY CITY COUNCIL MEETING
CITY HALL
October 6, 2020**

COMMENCE MEETING

Council met in regular session at 7:00 p.m. with Mayor Ormond presiding. Council members present were Casey Andersen, Jon Anderson, John Craner, Janet Hansen, Bryce Morgan and Kimberli Seely.

City Staff present were as follows: City Administrator Mark Mitton, City Clerk Ellen Maier, Attorney Dave Shirley, Sexton Dave Allred, Waste Water Treatment Director Dee Hodge, Economic Development Specialist Doug Manning, Engineer Dave Waldron, Engineer Bryan Reiter, Fire Chief Shannon Tolman, Electrical Supervisor Brent Wallin, Librarian Tayce Robinson, HR Director Carol Anderson, and Lt. Jason Rogers was also in attendance.

INVOCATION

The Invocation was offered by Council member Morgan followed by the Pledge to the Flag.

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A motion was made by Council member Craner and seconded by Council member Seely to accept the Consent Calendar as written.

Roll Call Vote.

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

CHANGE COUNCIL DATE TO NOV 4TH DUE TO ELECTION

City Clerk Ellen Maier asked Council for a motion to move the council meeting from November 3rd to November 4th because the council room will be used as a polling place on November 3rd and the county sets the room up the night before.

A motion was made by Council member Jon Anderson and seconded by Council member Casey Anderson to change the council date from November 3rd to November 4th.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

DISCUSSION OF RESIDENTIAL ROAD STANDARDS

Engineer Dave Waldron gave the following history of what has happened to roads over time. He stated the following:

- In 1913 the gross vehicle weight was limited to 23,000 pounds across the states.
- In 1929 the state of Idaho raised their GVW to 50,000 pounds.
- In 1920 the first asphalt paving was done in Idaho Falls.
- The first concrete paving was done near Filer.
- In 1930 there was only 2750 miles of roadway in the State of Idaho – with over ½ of those roads having less than 300 cars per day.
- Currently Overland bridge has more than 29,000 cars per day crossing it.
- In 1937 gross vehicle weight was raised to 68,000 pounds.
- In 1949 gross vehicle weight was raised to 72,000 pounds.
- In 1967 gross vehicle weight was raised to 105,500 pounds.
- Currently working on routes that will except 129,000 pounds.
- Vehicles are getting heavier over time.

Mr. Waldron read the following policy standard of road design from a 2018 book on geometric design of highway and streets: *Roads should be designed for a specific traffic volume and a desired level of service. The average traffic volume either for the current year, the projected opening year or the projected sometime in the future design year, should be the basis for design. Usually the design year is about 20 years in the future.* He said how much asphalt, road base and pit run to require is left up to the engineer to determine from the type on soil the road will be built on. Mr. Waldron presented a power point presentation that included the pre-January

21,2020 City standards and also the newly adopted standards after January 21, 2020. His power point included the road base standards, a recap of intersections and roads and the traffic count for each per day along with the type of vehicle that travels those roads and the soils showing that Burley is mostly sandy loam, silty clay loam and silt loam. He talked about sub divisions that are 10 to 15 years old and presented pictures of the failing asphalt causing alligator cracking, transverse cracking of different sizes and the starting of pot holes. He stated cracks are a problem because water goes through the cracks and into the goose creek base producing mud and causing the road base to loose it's underneath support. Mr. Waldron said this is all because we have not been putting in a sufficient sub base. He explained that these roads should not have expensive improvements done to them until they are around twenty years old, and that we have already had to do expensive work on them. To sum it up he stated the road base was raised based on our traffic, 20-year life and our soils.

Citizen Karen Wyatt with Harrison Estates stated that a lot of her questions have been answered in the above presentation. She said she feels that sub divisions do not get heavy traffic and the heavier vehicles like the main streets do. Also that the city is trying to correct things that have not been corrected for a long time and that this is punishing the housing developers. She also stated that the people that it would affect were not advised of it before it happened. She said people will start looking elsewhere to invest their money in houses. She said a solution would be to let the developer test the ground and it may not require as much road base as required in the new standard.

Council member Craner stated that the new standards apply to any plans submitted after January 21, 2020. He said that if we had not adopted the new standard that we would continue to have the same problem with road breakdown as the road in his neighborhood. He mentioned that we go to the citizens every two years to pass a bond to supplement the money we get from the State to supplement the street department for road repair. Mr. Craner said if we do not raise our standards we should not use the supplemental money to repair new roads that were not built to a better standard.

Council member Morgan said the tragedy is that the city went so long without changing the standards, this should have been done periodically over time. He also said we now do not have that luxury because roads are prematurely dying and this will create a heavier burden later on for the tax payers. He stated that this was discussed a year ago in January and that there is no way for us to know who is going to develop in the future and invite all of the potentially effected people. Mr. Morgan said that we do publicly notice our meetings and put an agenda out of what will be discussed.

City Administrator Mark Mitton said that in cities there is old infrastructure that has to be updated do to the changes in the city and we must redesign our standards to make things last longer.

Darr Moon a professional engineer from Moon & Associates in Rupert stated he is concerned about the increased standard. He said to his knowledge there has not been a soil test to recommend a design and that typically a soil engineer would take samples and run a test to calculate the required design. He also said he is concerned by the amount of 8" road base of ¾"

material needed that costs three to four times what the pit run costs. He said that this adds \$1500.00 to \$2000.00 to all of the lots plotted. He mentioned that we are the highest standard in the area. He said he would be more comfortable if one size does not fit all and there was a little more science to it.

Councilmember Jon Anderson stated the he heard Engineer Dave Waldron say that if the developer could prove through soil samples that these standards weren't necessary that we would approve a different standard per location.

Engineer Bryan Reiter said the process for sub division approval is submitting the preliminary plat plans to Planning & Zoning, but each final plat goes directly to City Council. He said the delay on the 2nd phase was in the engineering office. He said so far this year they have went through four sub divisions and there are more on the books to do.

LeRoy Funk asked if we needed a standard for residential and one for the main roads.

BPA LEASE, OPERATION & MAINTENANCE AGREEMENT

Electrical Supervisor Brent Wallin asked Council to approve the 5-year extension of the lease agreement with Bonneville Power Administration that expires September 30, 2020. He stated that in the 70's we constructed a joint operation with the City of Heyburn and United Electric where we built a transmission power line from Bobcat Corner to the wastewater treatment plant on Hiland Avenue and over to the Simplot plant at the Heyburn substation. This agreement is to renew the operation and maintenance of that line.

A motion was made by Council member Jon Anderson and seconded by Council member Morgan to extend the contract to September 30, 2025 and allow the Mayor to sign it.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

LEASE OF DIGESTERS FOR WASTE WATER TREATMENT

City Administrator Mark Mitton stated the industrial waste water treatment plant will soon be at capacity because of the expansion that High Desert Milk is doing. He said they have been looking into leasing the digesters in Heyburn across from Gem State Processing and Gossners that would handle the extra waste water load from Gem State and Gossners. The owners of the tanks have been trying to get a biofuels project going for a couple of years and are interested in leasing the tanks to the city for \$10,000.00 per month while in construction and then \$5,000.00 once they can use the biofuels. He said he will bring a lease back for their approval. The lease will include an evaluation period of 6 months where all of the pumps and electrical will have to

be evaluated. If we can use the digesters, then we will start paying the lease payments and fixing them.

Economic Development Specialist Doug Manning said this project will be similar to the NewCold project and bring 50 to 75 jobs to the area.

ENGINEERING SCOPE OF WORK FOR WASTE WATER

Wastewater Treatment Supervisor Dee Hodge asked Council for their approval of the scope of services with Forsgren for the industrial wastewater treatment plant upgrade and expansion. Forsgren will evaluate the digesters and prepare a preliminary engineering report. They will be able to tell us if it would be cheaper to build our own on our own property. He said it is very important to get a design so every phase of the upgrade they do works with what has already been done. He said they will end up with a 6 to 7-million-gallon treatment plant, which will probably be the largest in Idaho. Mr. Hodge stated that once we start taking on the new customers, DEQ will not let them discharge to us unless we already are working on an expansion.

Attorney Dave Shirley said there is a clause in the contract that has a six-month evaluation period that can be terminated at that time without a penalty. Also the contract will be for 30 years but can be terminated at the end of any year.

A motion was made by Council member Morgan and seconded by Council member Casey Andersen to approve the scope of work and move forward with a contract with Forsgren.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

VOLUNTEER FIREFIGHTER WILDFIRE PAY

Fire Chief Shannon Tolman said that they have went out on two wild fires this year. He said they were at the Echo fire in Oregon for seven days and the Badger Fire. The fire Chief said \$19,319.72 will come back directly to the city for use of the equipment. He said they sent mostly volunteers to the Badger fire so they could get more experience. He presented council with a new pay scale for volunteer firemen when they go on wildfire calls. He said currently they are getting \$11.00 per hour and he would like to raise Wildland Fire Fighter II to \$16.00 per hour, Wildland Fire Fighter I to \$17.00 per hour and Wildland Engine Boss to \$18.00 per hour. This will be straight time per hour, overtime rates will not apply. There will be no cost to the city because it will all be reimbursed back to the city along with benefits.

A motion was made by Council member Jon Anderson and seconded by Council member Hansen to approve the volunteer fireman contract wild land fire pay scale as presented.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

REPORT AND DISCUSSION OF RECENT CITY EVENTS

It was mentioned that the firemen's breakfast this year had lower attendance. They made \$580.00, down from around \$1500.00. They purchase smoke detectors and batteries to give out to residents in need.

Council member Hansen stated that Cassia and Minidoka Counties are having a spike in COVID cases. Cassia tested 100 people in one day with increased cases and hospitalizations. She asked people to follow the CDC guidelines.

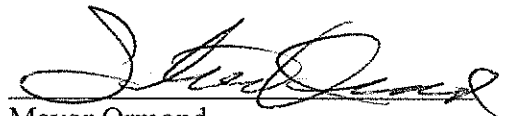
Council member Seely stated that we need to keep children in school and to do this we as adults need to be vigilant.

A motion was made by council member Casey Andersen and seconded by Council member Morgan to adjourn the meeting at 8:55 P.M.

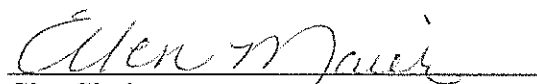
All "Aye."

Motion carried.

City of Burley


Mayor Ormond

ATTEST:


City Clerk