

**REGULAR BURLEY CITY COUNCIL MEETING
CITY HALL
1401 Overland Avenue
Burley, Idaho
August 18, 2020**

AGENDA

REGULAR SESSION AT 7:00 P.M.

CONSENT CALENDAR

1. ACTION ITEM 1.a through c. Items on the Consent Calendar are considered to be routine and enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a member of the Council. Any request shall be made after the Consent Calendar is read and before action is taken.

a. APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS

b. BILLS PAYABLE \$1,789,501.43

c. PAYROLL ENDING ON 7/31/20 FOR \$233,301.39.

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| 2. <u>ACTION ITEM</u> | 2020/2021 Budget Hearing | Mark Mitton |
| 3. <u>ACTION ITEM</u> | Fire Union Contract | Mark Mitton |
| 4. <u>ACTION ITEM</u> | RFQ Scoring & Selection of Airport Consultant | Mark Mitton |
| 5. <u>ACTION ITEM</u> | Resolution of Findings for Broadband Grant Award | Mark Mitton |
| 6. <u>ACTION ITEM</u> | Broadband Contract with ETS | Mark Mitton |
| 7. | Report and Discussion of Recent City Events | City Staff & Council |

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**REGULAR BURLEY CITY COUNCIL MEETING
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COMMENCE MEETING

Council met in regular session at 7:00 p.m. with Mayor Ormond presiding. Council members present were Casey Andersen, Jon Anderson, John Craner, Janet Hansen, Bryce Morgan and Kimberli Seely.

City Staff present were as follows: City Administrator Mark Mitton, City Clerk Ellen Maier, Attorney Dave Shirley, Sexton Dave Allred, Waste Water Treatment Director Dee Hodge, Economic Development Specialist Doug Manning, Golf Pro Scott Draper, Engineer Dave Waldron, Building Inspector Gary Pawson, Engineer Bryan Reiter, Fire Chief Shannon Tolman, Electrical Supervisor Brent Wallin, Parks Supervisor Brent Winn, Librarian Tayce Robinson, Human Resource Carol Anderson, and Deputy George Warrell and Lt. Jason Rogers were also in attendance.

INVOCATION

The Invocation was offered by Council member Casey Andersen followed by the Pledge to the Flag.

CONSENT CALENDAR

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 - a. **APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS**
 - b. **BILLS PAYABLE \$1,789,501.43.**
 - c. **PAYROLL ENDING 7/31/20 FOR \$233,301.39.**

Information Items

BUILDING PERMITS:

A motion was made by Council member John Craner and seconded by Council member Morgan to accept the Consent Calendar as written.

Roll Call Vote.

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

2020/2021 BUDGET HEARING

City Administrator Mark Mitton stated this is the time and place that was advertised for the budget hearing for the 2020/2021 budget. He gave a brief power point presentation of the budget. He said that we have never left the .004 to .005 margin in our property tax rate since 1998. The average increase per year is \$4.02 per \$100,000 over the last 22 years, not including inflation. His presentation included the proposed 2020/2021 capital purchases and improvements as follows: Electric – Fork Lift

- Water – Industrial Park Tank Repairs, Light Duty Truck and Backhoe
- General Fund – Sprinkler System Repair at City Hall, Drive Up Window Remodel, Parks Utility Vehicle and Sidewalk at Storybook Park
- Sanitation – Can Replacement, Tractor for Mowing
- Wastewater – Completer Dryer Building Improvements
- Golf – Replace Older Mower with Used Mower

Mr. Mitton said that if Council takes the property tax reduction a lot of this will be taken off.

Mayor Ormond opened the meeting up for the advertised budget hearing.

There was no public comment.

Mayor Ormond then closed the public hearing.

City Administrator Mark Mitton said they would ask for Councils approval at the September 1st meeting. At that time Council will have to decide if they want to take the property tax reduction or continue with the 3%. The 3% for next year’s budget would be \$69,951.00 and new construction would be \$35,827.00.

City Attorney Dave Shirley stated that Bonner Counties Attorney is waiting for an answer back from the AG’s office on the issues that were filed in the lawsuit.

FIRE UNION CONTRACT

City Administrator Mark Mitton asked Council for their approval of the Collective Bargaining Agreement with the Firefighters. They have added a firefighter specific physical to this contract. The contract is a two-year contract running from October 1, 2020 to September 30, 2022.

A motion was made by Council member Morgan and seconded by Council member Jon Anderson to approve the contract with the firefighters.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

RFQ SCORING & SELECTION OF AIRPORT CONSULTANT

City Administrator Mark Mitton stated that to continue with the airport they have to select a consultant. They put out a RFQ (Request for Qualifications) with four applicants. The applicants were scored by the Mayor, Mr. Mitton, Doug Manning, Kevin Gebhart and Casey Andersen. TO Engineers who has merged with GED Engineers got the highest score. He asked Council to approve TO Engineers as the airport consultants. This will be for the feasibility study and the environmental study. The next process will be to approve the contract to complete the tasks as required.

A motion was made by Council member Casey Andersen and seconded by Council member Jon Anderson to approve TO Engineers to be our consultant for the feasibility and environmental study.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

RESOLUTION OF FINDINGS FOR BROADBAND GRANT BIDDING

City Administrator Mark Mitton said we have been awarded the broadband contract for \$1,000,000.00. The City of Burley and ETS is now working on a contract that they will ask Council for their approval at a special meeting Thursday at noon. The language of the contract is complete but they are still working on the scope of work. This public safety grant will provide free Wi-Fi in parks, parking lots and places where people can social distance and use the internet. It will also provide for security at lift stations, parks and places we have vandalism and public safety concerns. It was mentioned that the total cost will be 1.3 million due to the extra security at utility places. The overage will be paid by the departments over time.

BROADBAND CONTRACT WITH ETS

City Administrator Mark Mitton said this item will be brought to Council at the special meeting.

REPORT AND DISCUSSION OF RECENT CITY EVENTS

Mr. Mitton reported that the walking path is up to grade and should be concreted from the Bedke boat docks to the bridge next month and that the park has been hydro seeded and they plan to have a ground breaking in September.

The Mayor thanked the departments for working together to get the jobs done. It was mentioned that this saves the city money when you don't have to hire contractors.

The firefighters were thanked for the union negotiations.

A motion was made by council member Casey Andersen and seconded by Council member Morgan to adjourn the meeting at 7:40 P.M.

All "Aye."
Motion carried.

City of Burley



Mayor Ormond

ATTEST:


City Clerk