

**REGULAR BURLEY CITY COUNCIL MEETING
CITY HALL
1401 Overland Avenue
Burley, Idaho
August 17, 2021**

AGENDA

REGULAR SESSION AT 7:00 P.M.

CONSENT CALENDAR

1. ACTION ITEM 1.a through c. Items on the Consent Calendar are considered to be routine and enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a member of the Council. Any request shall be made after the Consent Calendar is read and before action is taken.

a. APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS

b. BILLS PAYABLE \$219,664.38.

c. PAYROLL ENDING ON 7/30/21 FOR \$383,049.09.

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| 2. <u>ACTION ITEM</u> | Public Hearing on 2021/2022 Budget | Mark Mitton |
| 3. <u>ACTION ITEM</u> | Forming Community Coalition Regarding the Youth | Bob Dempsay |
| 4. <u>ACTION ITEM</u> | Dry Creek Outfitters Bass Tournament Sept. 11 th | Brad Perkins |
| 5. <u>ACTION ITEM</u> | Appoint Jill Cox to the Library Board | Mayor Ormond |
| 6. <u>ACTION ITEM</u> | Approve Law Enforcement Contract | Mark Mitton |
| 7. <u>ACTION ITEM</u> | Wage Increase for City Administrator | John Craner |
| 8. <u>ACTION ITEM</u> | Purchase of Property Adjacent to Burley Industrial Plant | Mark Mitton |

9. Report and Discussion of Recent City Events

Information Items

BUILDING PERMITS:

City Hall is accessible to persons with disabilities. Any person with disabilities desiring accommodation for the City Council meetings, please contact City Hall at 878-2224 at least 48 hours prior to the meeting.

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August 17, 2021**

COMMENCE MEETING

Council met in regular session at 7:00 p.m. with Mayor Ormond presiding. Council members present were Casey Andersen, Jon Anderson, John Craner, Janet Hansen, Bryce Morgan and Kimberli Seely.

City Staff present were as follows: City Administrator Mark Mitton, City Clerk Ellen Maier, Attorney Dave Shirley, Sexton Dave Allred, Wastewater Treatment Director Dee Hodge, Economic Development Specialist Doug Manning, Engineer Dave Waldron, Building Inspector Gary Pawson, Engineer Bryan Reiter, Librarian Tayce Robinson and Human Resource Carol Anderson. Jared Thompson for the sheriff's office was also in attendance.

INVOCATION

The Invocation was offered by Council member Craner followed by the Pledge to the Flag.

CONSENT CALENDAR

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 - a. APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS**
 - b. BILLS PAYABLE \$219,664.38.**
 - c. PAYROLL ENDING 7/30/21 FOR \$383,04.09.**

Information Items

BUILDING PERMITS:

A motion was made by Council member Craner and seconded by Council member Morgan to accept the Consent Calendar as written.

Roll Call Vote.

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

PUBLIC HEARING ON 2021/2022 BUDGET

City Administrator Mark Mitton stated Council already approved the tentative budget for publishing. There is a public hearing on it tonight and August 26th at noon. On August 26th the budget will need to be adopted by Ordinance. Mr. Mitton stated that the ARPA money is in the general fund, which makes it look like a big increase. This money will not be spent until we know what is an eligible expenditure and how we account for it. The real increase is \$247,179.00. He mentioned we are trying to keep up with employee wages to remain competitive. The water fund has budgeted capital projects, the electrical department BPA study was approved saying our power rates should go down and transmission rates will go up. Electric will have a 2% increase to be approved starting October 1, 2021. Wastewater is moving forward with engineering of the industrial wastewater plant. Also, they will start looking at expansion in the municipal plant. Sanitation will purchase a new front loader. Electric department budgeted for a new line truck and bucket truck. We will apply again for the Volks Wagon grant money to possibly help with the cost. He mentioned the golf fund is doing well again this year, reaching \$30,000.00 over the expected revenue with about six weeks left in the fiscal year.

Mayor Ormond opened the meeting up for a public hearing. There was no public comment in favor, neutral or against the proposed budget. Mayor Ormond then closed the public hearing.

FORMING COMMUNITY COALITION REGARDING THE YOUTH

Bob Dempsay and Jorden Torrez stated Grace Community Church started a coalition to reach out to all cities, counties, churches, and community members, asking them to come together and make people aware of suicide in the youth. This event will take place at the Best Western on September 30th to make a plan to uplift the youth throughout the years.

DRY CREEK OUTFITTERS BASS TOURNAMENT SEPTEMBER 11TH

Brad Perkins from Dry Creek Outfitters said they will be holding their 15th annual Bass Tournament on September 11th. (The 20-year anniversary of 911) They will be celebrating the men and women of first responders, firemen, EMS, law enforcement and military. The 148th Battalion of the National Guard will be there. They will start launching boats at 4 A.M. with the Veterans Tribute at 6 to 6:15 A.M. There will be 132 anglers in 66 boats. He said they will hang door tags again this year, have rented the patio and have all their permits in place. He asked everyone to come join them for the spectacular event.

APPOINT JILL COX TO THE LIBRARY BOARD

Mayor Ormond said he had previously interview Jill Cox and is asking Council to approve the appointment to the Library Board.

A motion was made by Council member Hansen and seconded by Council member Casey Andersen to approve the appointment of Jill Cox to the Library Board.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

APPROVE LAW ENFORCEMENT CONTRACT

City Administrator Mark Mitton asked Council to approve the one-year contract as presented. The contract is for \$1,901,496.00. Mr. Mitton said we have applied for a grant, through the cops hiring grant, to add an addition officer. It will be a 40% match over three years. He said it is not included in the number, because we do not know if we will get the grant. If approved, we will start that position during the year. It was stated that over the last four years 100% of our new money has gone to the law enforcement contract, which is not sustainable.

It was asked if this could be funded by a public bond. Mr. Mitton said it would have to be a permanent override levy.

A motion was made by Council member Casey Andersen and seconded by Council member Jon Anderson to approve the law enforcement contract.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

WAGE INCREASE FOR CITY ADMINISTRATOR

Council President John Craner stated that the Administrative Committee met and discussed the evaluation of the City Administrator. He said 22 people reviewed Mr. Mitton. This group was employees, council members and community leaders. Mr. Craner said the reviews came back favorable and it is their recommendation to allow a 3% increase.

A motion was made by Council member Jon Anderson and seconded by Council member Morgan to allow the increase of 3% for the City Administrator.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

PURCHASE OF PROPERTY ADJACENT TO BURLEY INDUSTRIAL PLANT

City Administrator Mark Mitton stated that the industrial plant was donated to the city many years ago. He said that the adjoining property owner (Dale & Sheila Adams) called within the first few months of us receiving the property saying that the fence was on their property. He said they are finally willing to sell that property to the city for \$21,540.00. This would make the fence line the property line. Mr. Mitton said this would be cheaper than moving the fence. It was mentioned that they would need to check with Minidoka County, making sure this would not be counted as a lot split against the current owners.

A motion was made by Council member Jon Anderson and seconded by Council member Morgan to approve the purchase in the amount of \$21,540.00.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

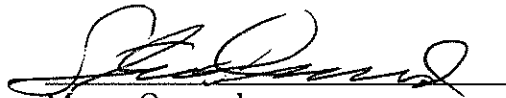
It was mentioned that there is taffy for the parade tomorrow.

A motion was made by council member Casey Andersen and seconded by Council member Morgan to adjourn the meeting at 8:05 P.M.

All "Aye."

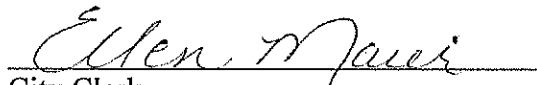
Motion carried.

City of Burley



Mayor Ormond

ATTEST:



City Clerk