

**REGULAR BURLEY CITY COUNCIL MEETING
CITY HALL
August 1, 2023**

MINUTES

COMMENCE MEETING

REGULAR SESSION

Council met in regular session at 7:03p.m. with Mayor Ormond presiding. Council members present were Casey Andersen, John Craner, Janet Hansen, Jim Powell, and Bryce Morgan.

City Staff Present were as follows:

City Administrator – Mark Mitton <u> x </u>	Sexton – Dave Allred <u> </u>
City Clerk – Tracy Bustos <u> x </u>	Engineer – Bryan Reiter <u> x </u>
City Attorney – Dave Shirley <u> x </u>	Shop Foreman – Rick Garner <u> x </u>
Assist Admin/Economic Devl – Brent Carver <u> x </u>	Electrical Supervisor – Brent Wallin <u> x </u>
Human Resources – Carol Anderson <u> x </u>	Parks Supervisor – Brent Winn <u> </u>
WW Treatment Director – Dustin Raney <u> </u>	Librarian – Tayce Robinson <u> x </u>
Golf Pro – Scott Draper <u> </u>	Sanitation Supervisor – Eric Pufahl <u> </u>
Engineer – Dave Waldron <u> </u>	Sheriff's Department – Lt. Kevin Horack <u> </u>
Street Supervisor – Korky Blackner <u> x </u>	Fire Chief – Shannon Tolman <u> x </u>

INVOCATION

The invocation was offered by council member Hansen followed by the Pledge to the Flag.

CONSENT CALENDAR

1. **ACTION ITEM 1.a through c.** Items on the Consent Calendar are considered to be routine and enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a member of the Council. Any request shall be made after the Consent Calendar is read and before action is taken.
 - a. **APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS**
 - b. **BILLS PAYABLE \$883,657.42**
 - c. **PAYROLL ENDING ON 07/14/2023 \$446,591.91**

A motion was made by Council member Hansen and seconded by Council member Morgan to accept the consent calendar as written.

Roll Call Vote.

The results of the votes were as follows:

Jim Powell	Aye	Bryce Morgan	Aye
John Craner	Aye		
Casey Andersen	Aye	Janet Hansen	Aye

Motion carried.

APPROVAL TO CLOSE 14TH STREET (BETWEEN OVERLAND/OAKLEY) AUG 11TH FROM 11A.M.-4:00P.M. FOR FIBERCOM GRAND OPENING

George Swanson from Fibercom asked to have 14th Street between Overland/Oakley shut down from 11a.m. – 4:00p.m. for their grand opening. George state that they have verbal permission from the Family Dollar, the Sherriff’s Department, and the Fire Department.

Attorney Dave Shirley listed the following outstanding things needed:

- Certificate Insurance of \$500,000
- Signature of neighboring properties (Family Dollar and Trinity Apartments)
- Consent from Fire Department for traffic control plan

Concil member Craner asked where people would park. Administrator mentioned that they could use the City owned parking lot.

A motion was mad by Council member Andersen to approve the closure subject to receiving outstanding things listed above. The motion was seconded by Council member Powell.

Roll Call

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Jim Powell	Aye
Janet Hansen	Aye		

Motion carried.

CERTIFICATE OF APPRECIATION AWARD FROM REGATTA CHAIRMAN

Louis Schindler presented Certificates of Appreciation for support of the Regatta for this year and last. Lou expressed his gratitude to the Council and the City.

APPROVAL OF TENTATIVE 2023/2024 BUDGET FOR PUBLISHING

This item was tabled for another meeting. Administrator Mark Mitton said the budget has been set but he has not received the L2 from the County yet.

DISCUSSION OF JURISDICTIONS OF EXIT 208

City Administrator Mark Mitton mentioned that Exit 208 will begin construction in the Spring. Heyburn, Burley and the Counties have been talking about the redesign of the interchange and there is a portion of the interchange that falls within the City of Heyburn and a portion that falls within the City of Burley.

After some discussion it was felt that the intersection should fall under one jurisdiction for safety reasons.

It was determined that the City of Burley would like to keep ownership of the interchange as this is the “front door” to the City and Burley has always maintained it anyway.

A motion was made by Council member Morgan to commence annexation and was seconded by Council member Andersen.

Roll Call

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Jim Powell	Aye
Janet Hansen	Aye		

Motion carried.

ACCEPTANCE OF TWO EASEMENTS FROM THE KIM S. HANSEN FAMILY TRUST AT 1221 W. MAIN STREET

With the new construction of Suntado we are thinking ahead to be able to get in and service the sewer/manhole that is planned for that area. The easements will be used for ingress/ egress of service trucks for City use only as there will be a secure fence around Suntado.

A motion was made by Council member Morgan to approve the two easements for the Kim S Hansen Family trust and allow the Mayor to sign. The motion was seconded by Council member Powell.

Roll Call

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Jim Powell	Aye
Janet Hansen	Aye		

Motion carried.

ACCEPTANCE OF ONE EASEMENT AND A ROAD DEDICATION FROM AIRPORT LIGHTING CO IMMEDIATELY EAST OF 1221 W MAIN STREET

Bryan Reiter explained that this is for the road dedication and easement from Airport Lighting Co (Cassia Count Parcel RP10S23E199152) that will be used to bring 13th street back to Parke Ave.

A motion was made by Council member Andersen to accept the road dedication and easement from Airport Lighting Company and allow the Mayor to sign. The motion was seconded by Council member Powell.

Roll Call

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Jim Powell	Aye
Janet Hansen	Aye		

Motion carried.

DISCUSSION OF HEYBURN PROPOSAL TO TRADE A PORTION OF 9TH STREET FOR A NEW 10TH STREET (APPROX. 951 J ST, HEYBURN, ID)

It was agreed that the City of Burley and the City of Heyburn would trade property as Heyburn is constructing a new through street to make a new traffic pattern to ease traffic by the elementary school.

A motion was made by Council member Morgan to have Attorney Dave Shirley move forward with preparing the deed for the proposed 10th street document to the City of

Heyburn, pending the vacation process. The motion was seconded by Council member Powell.

Roll Call

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Jim Powell	Aye
Janet Hansen	Aye		

Motion carried.

APPROVAL OF PURCHASE FOR NEW VEHICLE FOR ELECTRICAL DEPARTMENT

Brent Wallin expressed that it has been very difficult finding a bucket truck for the electrical department. Brent presented two alternative options. 1. New chassis from Young Automotive for \$76,000 which is available now and will give \$19k for our cabin chassis 2. Goode Automotive 69,000 but is about 4 months out. Additionally, the chassis has to be sent to Oregon to have the bucket swapped out of the old truck to put in the new truck.

Brent feels like it is not a good time to take this truck out of the fleet now because we are too busy so, he recommends the option from Goode and wait the time it takes to come in.

A motion was made by Council member Andersen to purchase the vehicle from Goode Automotive for \$69100.70 and seconded by Council member Morgan.

Roll Call

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Jim Powell	Aye
Janet Hansen	Aye		

Motion carried.

REPORT AND DISCUSSION OF RECENT CITY EVENTS

Mayor Ormond thanked all departments and individuals involved in the work for the Spudman. Mayor also thanked the committee responsible for the International Folk Dancers.

Council member Powell offered his thanks to the Sherriff's office for their response to 1712 calls, and keeping the community safe.

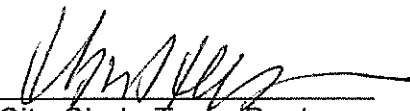
ADJOURN

A motion was made by Council member Andersen and seconded by Council member Morgan to adjourn the meeting at 8:21p.m.

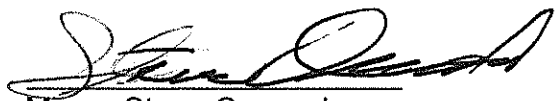
All "Aye."

Motion carried.

ATTEST:


City Clerk, Tracy Bustos

City of Burley:


Mayor Steve Ormond