

**REGULAR BURLEY CITY COUNCIL MEETING
CITY HALL
1401 Overland Avenue
Burley, Idaho
July 16, 2019**

AGENDA

REGULAR SESSION AT 7:00 P.M.

CONSENT CALENDAR

1. ACTION ITEM 1.a through c. Items on the Consent Calendar are considered to be routine and enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a member of the Council. Any request shall be made after the Consent Calendar is read and before action is taken.

a. APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS

b. BILLS PAYABLE \$777,583.49.

c. PAYROLL ENDING ON 7/5/19 FOR \$361,889.88.

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|-------------------------------|---|--------------|
| 2. <u>ACTION ITEM</u> | Cassia Regional Hospital Presentation | Ben Smalley |
| 3. <u>ACTION ITEM</u> | Iron Kilt Festival at Freedom Park in August 2020 | Brad May |
| 4. <u>ACTION ITEM</u> | Law Enforcement Contract | Mark Mitton |
| 5. <u>ACTION ITEM</u> | Independence Street - Closure for Block Party | Dave Waldron |
| | <u>INTERSECTION STUDY RECOMMENDATIONS FOR:</u> | Dave Waldron |
| 6. <u>ACTION ITEM</u> | 5 TH & Hiland | |
| 7. <u>ACTION ITEM</u> | 13 TH & Normal | |
| 8. <u>ACTION ITEM</u> | 16 TH & Hiland | |
| 9. <u>ACTION ITEM</u> | 27 TH & Washington | |
| 10. <u>ACTION ITEM</u> | Dryer Building Certificate of Substantial Completion | Dave Waldron |
| 11. <u>ACTION ITEM</u> | Kids Pond Fund Raiser | Mark Mitton |

Information Items

BUILDING PERMITS:

3rd Quarter Treasurer's Report: The report can be viewed on the City of Burley's website.

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**REGULAR BURLEY CITY COUNCIL MEETING
CITY HALL
July 16, 2019**

COMMENCE MEETING

Council met in regular session at 7:00 p.m. with Mayor Ormond presiding. Council members present were Randy Hawkins, John Craner, Casey Andersen, Russell Mallory, Bryce Morgan and Jon Anderson.

City Staff present were as follows: City Administrator Mark Mitton, City Clerk Ellen Maier, Attorney Scott Linstrom, Attorney Dave Shirley, Sexton Dave Allred, Waste Water Treatment Director Dee Hodge, Economic Development Specialist Doug Manning, Engineer Bryan Reiter, Fire Chief Shannon Tolman, Electrical Supervisor Brent Wallin, Parks Supervisor Brent Winn, Librarian Julie Woodford, Golf Pro Scott Draper, Engineer David Waldron, and Deputy George Warrell.

INVOCATION

The Invocation was offered by Council member Craner followed by the Pledge to the Flag.

CONSENT CALENDAR

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 - a. **APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS**
 - b. **BILLS PAYABLE \$777,583.49.**
 - c. **PAYROLL ENDING 7/5/19 FOR \$361,889.88.**

Information Items

BUILDING PERMITS:

3RD Quarter Treasurer's Report: The report can be viewed on the City of Burley's website.

A motion was made by Council member Craner and seconded by Council member Hawkins to accept the Consent Calendar as written.

Roll Call Vote.

The results of the votes were as follows:

| | | | |
|----------------|-----|-----------------|-----|
| Casey Andersen | Aye | Randy Hawkins | Aye |
| Jon Anderson | Aye | Russell Mallory | Aye |
| John Craner | Aye | Bryce Morgan | Aye |

Motion carried.

CASSIA REGIONAL HOSPITAL PRESENTATION

Administrator Ben Smalley from Cassia Regional Hospital addressed the Council. He stated that Cassia Regional is a not-for-profit hospital and gave a presentation on the highlights of 2018/2019. Rural hospitals are exploring numerous strategies to increase access to health care, including team-based care models such as patient-centered medical homes, affiliations with healthcare networks, partnerships with other health facilities and telehealth services. Cassia purchased a 3D mammography machine for \$450,000.00 and this year have performed 108 free health screenings and given out 68 naloxone kits to be used in case of drug overdose. They team went to Alabama to work with FEMA to prepare for local emergencies. They are community oriented, putting sidewalks around the hospital and they support the kids fishing pond. They are also working with the City to hold a tennis tournament at the new tennis courts on August 23 and 24th.

The Council thanked them for all they have done for the community.

IRON KILT FESTIVAL AT FREEDOM PARK IN AUGUST 2020

Brad May asked Council for the use of Freedom Park on August 21, 22 and 23rd of August 2020. They will be celebrating the Scottish Highland Culture with an Iron Kilt Festival. This is a non-profit organization that they are trying to start in this area. He said these events are held in many states. Men and women ages 18 and up can participate in the competition. They will have local vendors and also vendors that sell the kilts etc... Mr. May mentioned that he had already talked with Parks Supervisor Brent Winn about the cleanup that would need to be done and about any damage to the lawn, sprinkler heads etc., that they would be responsible for. The first day would be for set up, the competition on the 2nd day and the 3rd day would be for tear down and clean up. He also stated they would provide trash bins and portable restrooms for the event. They would like this event to grow and be held on the same weekend every year.

A motion was made by Council member Morgan and seconded by Council member Mallory to approve the request for the use of Freedom Park on August 21st, 22nd and 23rd of 2020.

Roll Call Vote:

The results of the votes were as follows:

| | | | |
|----------------|-----|-----------------|-----|
| Casey Andersen | Aye | Randy Hawkins | Aye |
| Jon Anderson | Aye | Russell Mallory | Aye |
| John Craner | Aye | Bryce Morgan | Aye |

Motion carried.

LAW ENFORCEMENT CONTRACT

City Administrator Mark Mitton addressed Council about the request by the county for additional funds for the law enforcement contract. He presented council with different options and recommended paying \$60,000.00 out of this year’s budget and stated next year’s budget does not have room for additional funding.

It was discussed that the county asked for more money after they increased wages by 10% and that we had already taken advantage of the Volkswagen money available for two new street sweepers and two new sanitation trucks, the purchase of a new fire truck and cemetery property. The only improvements left in the general fund for next year is fixing the sprinkler system at City Hall and a new sound system for around \$32,000.00. It was discussed that we would do what we could but it might not be all that they asked for. It was mentioned that a new contract would be signed and it should state that the County cannot cancel the contract after we have paid extra money.

A motion was made by Council member Jon Anderson and seconded by Council member Casey Andersen to pay an additional \$60,000.00 and direct Mr. Shirley to amend the contract with the understanding that this is the best that we can do.

Roll Call Vote:

The results of the votes were as follows:

| | | | |
|----------------|-----|-----------------|-----|
| Casey Andersen | Aye | Randy Hawkins | Aye |
| Jon Anderson | Aye | Russell Mallory | Aye |
| John Craner | Aye | Bryce Morgan | Aye |

Motion carried.

INDEPENDENCE STREET – CLOSURE FOR BLOCK PARTY 5TH & HIGHLAND

Engineer Dave Waldron proposed a road closure on Independence Street at the Mountain Heights Apartment on July 27th from 1:00 to 5:00 for a block party. He said he has gotten permission from the complex manager and would be responsible for the removal of garbage and is only asking for a couple of barricades.

A motion was made by Council member Jon Anderson and seconded by Council member Mallory to allow the street to be closed from 1 to 5 on July 27th and provide barricades.

Roll Call Vote:

The results of the votes were as follows:

| | | | |
|----------------|-----|-----------------|-----|
| Casey Andersen | Aye | Randy Hawkins | Aye |
| Jon Anderson | Aye | Russell Mallory | Aye |
| John Craner | Aye | Bryce Morgan | Aye |

Motion carried.

Engineer Dave Waldron addressed Council about 9 traffic studies that he just finished, saying he has recommendations for four of them. He stated that LHTAC loans out the counters and speed cameras for these studies. He spoke of what conditions have to be met to warrant the recommendations he is making. City Attorney Dave Shirley said from a liability standpoint it is really nice to have an engineer study that backs up the decision of what is placed as a road marker.

INTERSECTION STUDY RECOMMENDATIONS FOR 5TH & HILAND

A motion was made by Council member Casey Andersen and seconded by Council member Jon Anderson to approve the engineer’s recommendations and install the stop signs as presented.

Roll Call Vote:

The results of the votes were as follows:

| | | | |
|----------------|-----|-----------------|-----|
| Casey Andersen | Aye | Randy Hawkins | Aye |
| Jon Anderson | Aye | Russell Mallory | Aye |
| John Craner | Aye | Bryce Morgan | Aye |

Motion carried.

It was then mentioned that Council would like Mr. Waldron to check into no parking signs also.

INTERSECTION STUDY RECOMMENDATIONS FOR 13TH & NORMAL

Engineer Dave Waldron recommended putting a stop sign on Normal Avenue.

A motion was made by Council member Hawkins and seconded by Council member Casey Andersen to approve the traffic study recommendation for 13th and Normal.

Roll Call Vote:

The results of the votes were as follows:

| | | | |
|----------------|-----|-----------------|-----|
| Casey Andersen | Aye | Randy Hawkins | Aye |
| Jon Anderson | Aye | Russell Mallory | Aye |
| John Craner | Aye | Bryce Morgan | Aye |

Motion carried.

INTERSECTION STUDY RECOMMENDATIONS FOR 16TH & HILAND

Engineer Dave Waldron recommended that we start budgeting for a traffic signal to be installed in the year 2024 which will cost about \$250,000.00.

A motion was made by Council member Craner and seconded by Council member Casey Andersen to accept the traffic study and budget for a possible light at 16th & Hiland in 2024.

Roll Call Vote:

The results of the votes were as follows:

| | | | |
|----------------|-----|-----------------|-----|
| Casey Andersen | Aye | Randy Hawkins | Aye |
| Jon Anderson | Aye | Russell Mallory | Nay |
| John Craner | Aye | Bryce Morgan | Aye |

Motion carried.

INTERSECTION STUDY RECOMMENDATIONS FOR 27TH & WASHINGTON

Engineer Dave Waldron recommended making this a four way stop.

A motion was made by Council member Jon Anderson and seconded by Council member Mallory to follow the traffic study and make it a four way stop.

Roll Call Vote:

The results of the votes were as follows:

| | | | |
|----------------|-----|-----------------|-----|
| Casey Andersen | Aye | Randy Hawkins | Aye |
| Jon Anderson | Aye | Russell Mallory | Aye |
| John Craner | Aye | Bryce Morgan | Aye |

Motion carried.

DRYER BUILDING CERTIFICATE OF SUBSTANTIAL COMPLETION

Engineer Dave Waldron stated said the repairs to the fire damage on the dryer building is complete and asked to have the Certificate of Substantial Completion signed.

A motion was made by Council member Morgan and seconded by Council member Mallory to approve the Certificate of Substantial Completion, pay the bill and allow the Mayor to sign it.

Roll Call Vote:

The results of the votes were as follows:

| | | | |
|----------------|-----|-----------------|-----|
| Casey Andersen | Aye | Randy Hawkins | Aye |
| Jon Anderson | Aye | Russell Mallory | Aye |
| John Craner | Aye | Bryce Morgan | Aye |

Motion carried.

KIDS POND FUND RAISER

City Administrator Mark Mitton thanked Richard Kicklighter and Jim Bryant for all the hard work they have done to hold a fund raiser on August 10th at 3:00 P.M. They have reserved the band shell and plan a raffle, a silent auction and a fund raising dinner. He encouraged everyone to attend.

A motion was made by council member Casey Andersen and seconded by Council member Mallory to adjourn the meeting at 9:05 P.M.

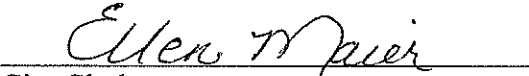
All "Aye."
Motion carried.

City of Burley



Mayor Ormond

ATTEST:



City Clerk