

**AMENDED SPECIAL BURLEY CITY COUNCIL MEETING
CITY HALL
1401 Overland Avenue
Burley, Idaho
July 15, 2021**

SPECIAL MEETING

AGENDA

SPECIAL SESSION AT 12:00 P.M.

- | | | |
|------------------------------|--|---------------|
| 1. <u>ACTION ITEM</u> | Approval of Application of Broadband Grant | Jacob Johnson |
| 2. <u>ACTION ITEM</u> | Procurement of Design and Construction for Broadband Grant Project | Dave Shirley |
| 3. <u>ACTION ITEM</u> | Agreement for Administration of Broadband Grant Project by Region IV Development | Dave Shirley |

City Hall is accessible to persons with disabilities. Any person with disabilities desiring accommodation for the City Council meetings, please contact City Hall at 878-2224 at least 48 hours prior to the meeting.

**SPECIAL BURLEY CITY COUNCIL MEETING
CITY HALL
July 15, 2021**

COMMENCE MEETING

Council met in special session at 12:00 p.m. with Council President Craner presiding. Council members present were Jon Anderson, Casey Andersen, John Craner and Janet Hansen. Council member Bryce Morgan and Kimberli Seely were excused.

City Staff present were as follows: City Clerk Ellen Maier, Attorney Dave Shirley (joined by phone) and Economic Development Specialist Doug Manning.

APPROVAL OF APPLICATION OF BROADBAND GRANT

Jacob Johnson from ETS addressed the Council about the Cares Act Grant Application. He stated he is talking to Council as a technology consultant. He said that the City would need to be the one that submits the grant, which will be around \$344,000.00 and there are no matching funds that the City would need to pay. The grant application will be an extension of what was done in the previous grant. It is hard to get wireless service where there is high density of old growth trees from 21st and Main and Overland and Parke Avenue. This grant will be for fiber, it will be for 1 Gig up and 1 Gig down connections per home. It will be to extend fiber from the data center at the water department to City Hall around the block and encompassing the County buildings and then across Overland Avenue into the area that has the older trees (21st and Main and Overland and Parke Avenue) It was mentioned that most of that area has the older DSL. Mr. Johnson said there are some people that can be hooked up on the wireless in that area and the Library would benefit from the fiber. Region IV assumes the responsibility of administering the paper work, monitoring the deadlines and the audit trail. If awarded the grant the completion date is December 31, 2021.

Attorney Dave Shirley stated that we will need to do a request for proposals for this project now, so if we are awarded the grant, we will be ready to start the project.

RESOLUTION 8-21 APPLICATION FOR BROADBAND GRANT

A motion was made by Council member Casey Andersen and seconded by Council member Jon Anderson to approve Resolution No 8-21 and allow the Council President to sign it.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye		
John Craner	Aye		

Motion carried.

RESOLUTION # 8-21

A RESOLUTION OF CITY COUNCIL OF BURLEY, IDAHO AUTHORIZING THE MAYOR TO SIGN AND SUBMIT AN APPLICATION TO THE IDAHO BROADBAND FUNDS FOR AN IDAHO CARES ACT BROADBAND GRANT TO FINANCE IMPROVEMENTS TO ENHANCE BROADBAND SYSTEMS IN OUR COMMUNITY.

WHEREAS, stable, reliable broadband infrastructure is necessary to support and attract business, improve educational training, enhance public safety and services, and enrich the quality of life for all citizens;

WHEREAS, the Governor for the State of Idaho declared a state of emergency on March 13, 2020 with Executive Order 2020-7 to respond to the coronavirus pandemic;

WHEREAS, the CARES Act funding received by the State of Idaho will fund projects across the state that create and retain local jobs and result in purposeful outcomes, including distance learning, telehealth, public safety, commerce, and the overall well-being of the citizens in Idaho.

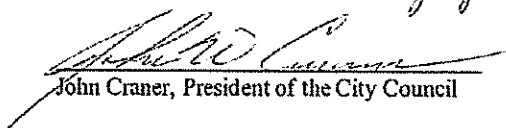
WHEREAS, the City is an eligible applicant of the Idaho CARES Act Broadband Grant program and intends to apply for funding through this grant program;

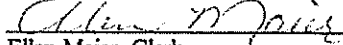
WHEREAS, the City will comply with Chapter 28 of Title 67 of the Idaho Code regarding procurement, and intends to request proposals and qualifications from Internet service providers;

WHEREAS, the City currently owns broadband infrastructure that is being leased to, and is being managed by a local internet service provider pursuant to written contracts, and the City seeks to expand and improve broadband access to the unserved and underserved areas of our community;

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL FOR THE CITY OF BURLEY, IDAHO, that the mayor is authorized to sign and submit appropriate application materials to the Idaho Broadband Funds to seek funding through the Idaho CARES Act Broadband Grant program to enhance broadband access in our community.

Adopted this 15th day of July 2021.


John Craner, President of the City Council

Attest: 
Ellen Maier, Clerk

**RESOLUTION NO. 9-21 SERVICE AGREEMENT WITH REGION IV CARES ACT
BROADBAND GRANT**

A motion was made by Council member Jon Anderson and seconded by Council member Casey Andersen to approve Resolution No. 9-21 and allow the Council President to sign it.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	John Craner	Aye

Motion carried.

RESOLUTION # 9-21

A RESOLUTION OF THE CITY OF BURLEY, IDAHO, AUTHORIZING THE MAYOR, ON BEHALF OF THE CITY, TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH REGION IV DEVELOPMENT ASSOCIATION, INC TO PROVIDE GRANT WRITING AND PROJECT ADMINISTRATION SERVICES IN CONNECTION WITH THE CITY'S APPLICATION TO THE IDAHO BROADBAND FUNDS FOR AN IDAHO CARES ACT BROADBAND GRANT TO FINANCE BROADBAND INFRASTRUCTURE SYSTEM IMPROVEMENTS TO ENHANCE BROADBAND ACCESS IN OUR COMMUNITY.

WHEREAS, the CARES Act funding received by the State of Idaho will fund projects across the state that create and retain local jobs and result in purposeful outcomes, including distance learning, telehealth, public safety, commerce, and the overall well-being of the citizens in Idaho.

WHEREAS, stable, reliable broadband infrastructure is necessary to support and attract business, improve educational training, enhance public safety and services, and enrich the quality of life for all citizens; and

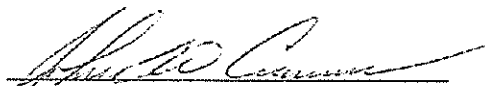
WHEREAS, the City is applying to the Idaho Broadband Fund for an Idaho CARES Act Broadband Grant program to enhance broadband access in our community; and

WHEREAS, the grant requires the services of a project administrator to oversee project implementation activities to ensure it aligns with program requirements; and

WHEREAS, the City has engaged the services of Region IV Development Association, Inc. to provide grant writing and project administration services.

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE COUNCIL FOR THE CITY OF BURLEY, IDAHO, that the mayor is authorized to sign a service agreement with Region IV Development Association, Inc. to provide grant writing and grant administrative services in connection with our project as outlined in the Idaho CARES Act Broadband Grant application.

Adopted this 15th day of July, 2021.


John Craner, President of the City Council

Attest: 
Ellen Maier, Clerk

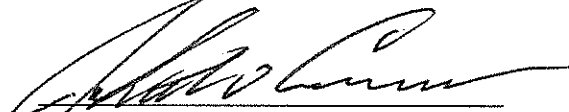
**AGREEMENT FOR ADMINISTRATION OF BROADBAND GRANT PROJECT BY
REGION IV DEVELOPMENT**

This item will be put on a future agenda.

A motion was made by council member Casey Andersen and seconded by Council member Hansen to adjourn the meeting at 12:37 P.M.

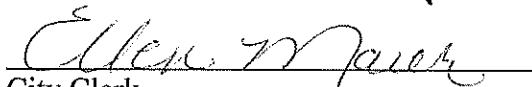
All "Aye."
Motion carried.

City of Burley



Council President

ATTEST:


City Clerk