

**SPECIAL BURLEY CITY COUNCIL MEETING
CITY HALL
1401 Overland Avenue
Burley, Idaho
June 17, 2019**

AGENDA

SPECIAL SESSION AT 7:00 P.M.

CONSENT CALENDAR

- 1. ACTION ITEM 1.a through c.** Items on the Consent Calendar are considered to be routine and enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a member of the Council. Any request shall be made after the Consent Calendar is read and before action is taken.
 - a. APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS**
 - b. BILLS PAYABLE \$314,511.88.**
 - c. PAYROLL ENDING ON 6/7/19 FOR \$354,239.87.**

FIREWORKS PERMITS

Phantom Fireworks	Cal Ranch Parking Lot	\$200.00
Family Fun Fireworks	Stokes Food Parking Lot	\$200.00
TNT Fireworks	Walmart Parking Lot	\$200.00
TNT Fireworks	Smith's Food Parking Lot	\$200.00

- 2. ACTION ITEM** Public Hearing – Conveyance of Real Property (759 Elba & 611 Oakley) Mark Mitton
- 3. ACTION ITEM** Addendum to City Administrator Contract (Extend Evaluation Date) Dave Shirley
- 4. ACTION ITEM** Reduction of Financial Guarantee for River Bend Business Park Bryan Reiter
- 5. ACTION ITEM** Donation of 8 Power Poles for Burley High Soccer Field Kelly Bowen
- 6. ACTION ITEM** Conveying Log Cabin to Cassia County Mark Mitton
- 7. ACTION ITEM** DBH Subdivision Approval and Burley Irrigation District Petition for Inclusion of Lands Bryan Reiter
- 8. ACTION ITEM** Approval of Mountain Heights Subdivision No. 2 Bryan Reiter

Information Items

BUILDING PERMITS:

TKO Custom Homes	2320 Yukon Trail	Single Family	\$133,705.00
David Shockey Construction	1079 Elmwood Circle	Single Family	\$203,644.00
Aurelio Campos	742 Normal Avenue	Addition	\$ 20,000.00
West Wind Construction	501 Oriental Avenue	Shop	\$ 52,200.00
ECO Con LLC	401 Miller Avenue	Single Family	\$110,000.00
ECO Con LLC	351 Miller Avenue	Single Family	\$110,000.00
Ignacio Lozano	401 E Railroad	Shop/Commercial	\$120,000.00

NEW HIRES:

Chris Tilley	Cemetery Lead Worker	Cemetery	\$14.25 Per Hour
Daniel James Green	Street Equipment Operator	Streets	\$16.00 Per Hour
Emmanuel Caldera	Collections Operator Apprentice	Waste Water	\$15.00 Per Hour

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**SPECIAL BURLEY CITY COUNCIL MEETING
CITY HALL
June 17, 2019**

COMMENCE MEETING

Council met in special session at 7:00 p.m. with Mayor Ormond presiding. Council members present were Randy Hawkins, John Craner, Casey Andersen, Russell Mallory, Bryce Morgan and Jon Anderson.

City Staff present were as follows: City Administrator Mark Mitton, City Clerk Ellen Maier - excused, Attorney Dave Shirley, Sexton Dave Allred, Waste Water Treatment Director Dee Hodge, Engineer Bryan Reiter, Fire Chief Shannon Tolman, Electrical Supervisor Brent Wallin, Golf Pro Scott Draper and Human Resource Carol Anderson.

INVOCATION

The Invocation was offered by Council member Casey Andersen followed by the Pledge to the Flag.

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Ignacio Lozano	401 E Railroad	Shop/Commercial	\$120,000.00

A motion was made by Council member Craner and seconded by Council member Hawkins to accept the Consent Calendar as written.

Roll Call Vote.

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
Jon Anderson	Aye	Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

**PUBLIC HEARING – CONVEYANCE OF REAL PROPERTY
(759 ELBA AND 611 OAKLEY)**

City Administrator Mark Mitton said that this is the time and place advertised for a public hearing on excess City property at 759 Elba and 611 Oakley. The hearing is for the public to give comment on the City selling the property. He stated that 611 Oakley came to the city because of a foreclosure on an energy loan. The house was sold but this lot was not and 759 Elba was a low pressure site that has not been used for many years.

Mayor Ormond opened the hearing up for public comment. Citizen Jim Bryant stated he would like to see these properties back on the tax rolls. There was no further public comment and the public hearing was closed.

Mr. Mitton said they would advertise these properties and accept sealed bids.

A motion was made by Council member Craner and seconded by Council member Casey Andersen to approve the conveyance of the real property as has been described and put the property out to bid as described above.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
Jon Anderson	Aye	Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

**ADENDEM TO CITY ADMINISTRATOR CONTRACT (EXTEND EVALUATION
DATE)**

City Attorney Dave Shirley presented Council with an addendum to the employment agreement between the City of Burley and Mark Mitton. This addendum will extend the evaluation date to September 1, 2019 allowing time to get a comprehensive 360 evaluation, that was recommended by the administrative committee.

A motion was made by Council member Morgan and seconded by Council member Jon Anderson to approve the addendum as proposed.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
Jon Anderson	Aye	Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

REDUCTION OF FINANCIAL GUARANTEE FOR RIVER BEND BUSINESS PARK

Engineer Bryan Reiter stated that in February we did a financial guarantee with River Bend Business Park. Mr. Reiter said they have about 150 feet of sidewalk and curb and gutter left to complete. He asked Council to approve an addendum to the financial guarantee of performance reducing it from \$658,000.00 to \$12,210.00.

A motion was made by Council member Morgan and seconded by Council member Mallory to amend the surety amount and sign the addendum to financial guarantee of performance.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
Jon Anderson	Aye	Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

DONATION OF 8 POWER POLES FOR BURLEY HIGH SOCCER FIELD

City Administrator Mark Mitton stated that the school is developing soccer fields on the empty field east of the baseball diamond and asked if the city had any poles to donate to them. They would put nets on them to prevent the balls from going into the neighborhood and parking lot. Mr. Wallin said we have poles that are shorter and smaller than what we use.

A motion was made by Council member Morgan and seconded by Council member Mallory to declare the poles as surplus and donate them to the Cassia County School District.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
Jon Anderson	Aye	Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

CONVEYING LOG CABIN TO CASSIA COUNTY

City Administrator Mark Mitton said there is an old log cabin that was brought to the service center several years ago. The Cassia County museum would like the cabin to use in the repair in other log cabins they have.

A motion was made by Council member Jon Anderson and seconded by Council member Casey Andersen to allow the log cabin to be conveyed to Cassia County as long as they move it subject to verification that it is not included on any historic registry.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
Jon Anderson	Aye	Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

DBH SUBDIVISION APPROVAL AND BURLEY IRRIGATION DISTRICT PETITION FOR INCLUSION OF LANDS

City Engineer Bryan Reiter said this subdivision is East of Miller Avenue by the Homes of Riverwalk subdivision. This is a portion of the old Johnson subdivision from 1918 and has bigger than usual lots. This is a re-division of that subdivision proposing 15 lots single family size and one larger lot of about 2 acres. He stated that almost all of the improvements have been completed. They only have sidewalks remaining to do and there is a surety in place for \$29,000.00 to have those sidewalks completed. The owner of the subdivision decided to exclude the water rights and has went through the process and Burley Irrigation has excluded the subdivision from the water rights. The City of Burley will provide the water to that subdivision.

A motion was made by Council member Morgan and seconded by Council member Jon Anderson to approve the DBH subdivision plat and accept the financial guarantee of performance for the construction of sidewalks and allow the Mayor to sign any documents of inclusion with the Burley Irrigation District to move the water from this subdivision onto a city parcel located next to it.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
Jon Anderson	Aye	Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

A motion was made by Council member Morgan and seconded by Council member Casey Andersen to authorize the Mayor, City Clerk, and Engineer to sign it.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
Jon Anderson	Aye	Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

APPROVAL OF MOUNTAIN HEIGHTS SUBDIVISION NO. 2

City Engineer Bryan Reiter stated that all the improvements are in for Mountain Heights subdivision No. 2 which consists of 28 lots. They have a small punch list of things that are being completed right now and are asking Council for their approval of this subdivision. This subdivision has a privately owned pressurized irrigation system that carries over from the first subdivision into the second subdivision.

A motion was made by Council member Casey Andersen and seconded by Council member Jon Anderson to approve the Mountain Heights Subdivision No. 2.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
Jon Anderson	Aye	Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

A motion was made by Council member Casey Andersen and seconded by Council member Morgan to authorize the Mayor, City Clerk, and Engineer to sign it.

Roll Call Vote:

The results of the votes were as follows:


Casey Andersen	Aye	Randy Hawkins	Aye
Jon Anderson	Aye	Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

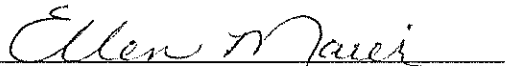
A motion was made by council member Casey Andersen and seconded by Council member Russ Mallory to adjourn the meeting at 7:40 P.M.

All "Aye."
Motion carried.

City of Burley


Mayor Ormond

ATTEST:


City Clerk