

**SPECIAL AND REGULAR BURLEY CITY COUNCIL MEETING  
CITY HALL  
1401 Overland Avenue  
Burley, Idaho  
June 7, 2022**

**SPECIAL MEETING**

**ACTION ITEM: EXECUTIVE SESSION AT 6:00 P.M. TO CONSIDER HIRING A PUBLIC OFFICER, EMPLOYEE, STAFF MEMBER OR INDIVIDUAL AGENT AND TO DELIBERATE CONCERNING ACQUISITION OF REAL PROPERTY PURSUANT TO IDAHO CODE 74-206 (1)(a)and(c).**

**AGENDA**

**REGULAR SESSION AT 7:00 P.M.**

**CONSENT CALENDAR**

**1. ACTION ITEM 1.a through c.** Items on the Consent Calendar are considered to be routine and enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a member of the Council. Any request shall be made after the Consent Calendar is read and before action is taken.

**a. APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS**

**b. BILLS PAYABLE \$755,905.58.**

**c. PAYROLL ENDING ON 5/20/22 FOR \$374,075.65.**

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|-------------------------------|--|-----------------|
| <b>2. <u>ACTION ITEM</u></b>  | Magic Valley Folk Festival                                 | Christa Gammon  |
| <b>3. <u>ACTION ITEM</u></b>  | Little Flower Church Special Event Agreement               | Mecario Aguivo  |
| <b>4. <u>ACTION ITEM</u></b>  | Report on City Wide Cleanup                                | Susan Price     |
| <b>5. <u>ACTION ITEM</u></b>  | Declare 1993 Rescue 1 as Surplus                           | Fire Department |
| <b>6. <u>ACTION ITEM</u></b>  | Declare 2 Utility Carts as Surplus                         | Dave Allred     |
| <b>7. <u>ACTION ITEM</u></b>  | Declaration of Interest in Pursing Park Development        | Mark Mitton     |
| <b>8. <u>ACTION ITEM</u></b>  | 2022 Children Pedestrian Safety Grant Application          | Dave Waldron    |
| <b>9. <u>ACTION ITEM</u></b>  | Accept Road Dedication of North 5 <sup>th</sup> & 600 West | Brian Reiter    |
| <b>10. <u>ACTION ITEM</u></b> | BPA Tier 2 Power   | Brent Wallin    |

**11.** Report and Discussion of Recent City Events

**Information Items**

**BUILDING PERMITS:**

John Kloepfer	1331 Atlantic Dr	Single Family	\$250,000.00
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June 7, 2022**

**COMMENCE MEETING**

Council met in special session at 6:00 p.m. with Mayor Ormond presiding. Council members present were Casey Andersen, John Craner, Janet Hansen, and Kimberli Seely. Council member Bryce Morgan and Stegen Phillips joined during executive session.

**EXECUTIVE SESSION**

A motion was made by Council member Andersen and seconded by Council member Hansen to go into executive session to consider hiring a public officer, employee, staff member or individual agent and to deliberate concerning acquisition of real property pursuant to Idaho Code Section 74-206 (1)(a)and(c).

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye
John Craner	Aye
Janet Hansen	Aye
Kimberli Seely	Aye

Motion carried.

A discussion was held on these matters.

Executive session adjourned at 7:10 p.m.

Council reconvened at 7:10 p.m.

Council met in regular session at 7:10 p.m. with Mayor Ormond presiding. Council members present were Casey Andersen, John Craner, Janet Hansen, Bryce Morgan, Stegen Phillips and Kimberli Seely.

City Staff present were as follows: City Administrator Mark Mitton, City Clerk Ellen Maier, Attorney Dave Shirley, Sexton Dave Allred, Wastewater Treatment Director Dustin Raney, Economic Development Specialist Doug Manning, Engineer Dave Waldron, Engineer Bryan Reiter, Assistant Fire Chief Casey Harman, Electrical Supervisor Brent Wallin, Parks Supervisor Brent Winn, Librarian Tayce Robinson, Human Resource Carol Anderson, Shop Supervisor Rick Garner, and Sanitation Supervisor Eric Pufahl.

**INVOCATION**

The Invocation was offered by Council member Craner followed by the Pledge to the Flag.

## CONSENT CALENDAR

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  - a. **APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS**
  - b. **BILLS PAYABLE \$755,905.58.**
  - c. **PAYROLL ENDING 5/20/22 FOR \$374,075.65.**

### Information Items

#### **BUILDING PERMITS:**

John Kloepfer	1331 Atlantic Dr	Single Family	\$250,000.00
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A motion was made by Council member Hansen and seconded by Council member Morgan to accept the Consent Calendar as written.

Roll Call Vote.

The results of the votes were as follows:

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Stegen Phillips	Aye
Janet Hansen	Aye	Kimberli Seely	Aye

Motion carried.

## MAGIC VALLEY FOLK FESTIVAL

Christa Gammon stated that the last festival was in 2019. It will be held July 18<sup>th</sup> through July 23<sup>rd</sup>. They have teams coming from Estonia, France, Indonesia, Poland, Romania, and a USA team from Hawaii. She stated that their biggest goal in having the folk festival is to build the international relationship and share our cultural ties around the world. She stated they appreciate the support from the city.

## LITTLE FLOWER CHURCH SPECIAL EVENT AGREEMENT

Mac Aguivo stated that this is their biggest fund raiser and have a real good turn out each year. It will be held July 10<sup>th</sup> at Freedom Park. They will have live music, vendor booths, and do not allow alcohol at this event. Mr. Aguivo has worked with the city attorney and has signed the Agreement for Use of Burley City Property for the Little Flower Church event.

A motion was made by Council member Morgan and seconded by Council member Stegen to approve the Agreement for Use of City Property for Special Event.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Stegen Phillips	Aye
Janet Hansen	Aye	Kimberli Seely	Aye

Motion carried.

**REPORT ON CITY WIDE CLEANUP**

Susan Price, Lisha Harper, and Nikki Stokes from the Mini Cassia Improvement Association gave council a report on the recent cleanup. They stated that their focus is Cassia and Minidoka Counties. The cleanup was held May 14<sup>th</sup> for the first time in two years. They had over sixty projects to complete with over a thousand volunteers helping. They gave a brief overview of the projects and thanked the parks department, the school clubs, businesses, churches, and individuals for all of their help with this project. Some of the many projects were trash pickup, painting picnic tables, replacing bark, street, sidewalk, walking path cleanup, and placing flowers and pots. In the future they plan on a two-county cleanup and will need more funding in the future.

**DECLARE 1993 RESCUE 1 AS SURPLUS**

Deputy Harman Deputy Fire Chief said they purchased the 1993 Rescue 1 nine years ago. They since have purchased a second ladder truck and no longer use Rescue 1. He asked council to declare this as surplus and auction it.

A motion was made by Council member Morgan and seconded by Council member Seely to declare the equipment as surplus.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Stegen Phillips	Aye
Janet Hansen	Aye	Kimberli Seely	Aye

Motion carried.

**DECLARE 2 UTILITY CARTS AS SURPLUS**

Sexton Dave Allred asked council to declare the two oldest utility carts as surplus because they cannot find parts for them.

A motion was made by Council member Morgan and seconded by Council member Andersen to declare the two carts as surplus.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Stegen Phillips	Aye
Janet Hansen	Aye	Kimberli Seely	Aye

Motion carried.

## **DECLARATION OF INTEREST IN PURSING PARK DEVELOPMENT**

City Administrator Mark Mitton stated that this is a gigantic project. He said that the city needs to shift the retained property to the southern boundary for a future fire station. This will still leave forty-five acres for a park or to trade for other property. He said it would take tons of money to just maintain a park of that size. He said going forward we need to figure out a financial plan of what do we start on , how do we fund it, do we do a two-year override levy, etc. He suggested we should work with the recreation district, create a financial plan, apply for grants, and look for tax payor dollars, and donations to help fund it. A discussion followed with suggestions of also including a pool in the plan. It was also discussed that there will be traffic issues with the new temple and the recreation are. should be a field further out and away from that area. Mr. Mitton said that he would contact the Department of Commerce to help apply for a planning grant. They could then take this plan to the public.

A motion was made by Council member Morgan and seconded by Council member Hansen to declare interest in pursuing a park.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Stegen Phillips	Aye
Janet Hansen	Aye	Kimberli Seely	Aye

Motion carried.

## **2022 CHILDREN PEDESTRIAN SAFETY GRANT APPLICATION**

Engineer Dave Waldron asked council for their approval to apply for a \$250,000.00 children pedestrian safety program. It would start at 27<sup>th</sup> street going west to Parke Avenue connecting bits and pieces of sidewalk all the way to 19<sup>th</sup> street.

A motion was made by Council member Morgan and seconded by Council member Andersen to approve the Children Pedestrian Safety Grant Application and authorize the mayor to sign it.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Stegen Phillips	Aye
Janet Hansen	Aye	Kimberli Seely	Aye

Motion carried.

## **ACCEPT ROAD DEDICATION OF NORTH 5<sup>TH</sup> & 600 WEST**

City Engineer Bryan Reiter presented council with a road dedication signed by Bowen Theatre and asked council for their approval to have the mayor sign it.

A motion was made by Council member Craner and seconded by Council member Morgan to accept the road dedication and allow the mayor to sign it as presented.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Stegen Phillips	Aye
Janet Hansen	Aye	Kimberli Seely	Aye

Motion carried.

**BPA TIER 2 POWER**

Electrical Supervisor Brent Wallin explained that BPA offers tier two power when you go beyond the tier one power allotment. This is a more expensive market rate. Mr. Wallin said with the Golden Eagle Project and other new projects we will advance into the tier two rate. He said that he and Mr. Shirley are working on an ordinance to bring back to council. It will address the new customers coming in, so it does not impact the residential customers.

Mayor Ormond thanked everyone involved with the city clean up and that he cannot express how thankful he is.

Jared VanBiezen from the Oregon Trail Recreation District gave a brief report on the full crowd over Memorial weekend and thanked the city for their help preparing the baseball fields.

Sexton Dave Allred thanked Brent Winn and Gary Pawson for the use of their crews to help with preparing the cemeteries for Memorial Day.

A motion was made by council member Andersen and seconded by Council member Morgan to adjourn the meeting at 8:35 P.M.


All "Aye."

Motion carried.

City of Burley

  
Mayor Ormond

ATTEST:

  
City Clerk