

**REGULAR BURLEY CITY COUNCIL MEETING
CITY HALL
1401 Overland Avenue
Burley, Idaho
May 19, 2020**

AMENDED AGENDA

REGULAR SESSION AT 7:00 P.M.

CONSENT CALENDAR

- 1. ACTION ITEM 1.a through c.** Items on the Consent Calendar are considered to be routine and enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a member of the Council. Any request shall be made after the Consent Calendar is read and before action is taken.
- a. APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS**
- b. BILLS PAYABLE \$165,687.18.**
- c. PAYROLL ENDING ON 5/8/20 FOR \$210,814.30.**

- 2. ACTION ITEM** Approval of Pool Guidelines Mark Mitton
- 3. ACTION ITEM** Declare Equipment as Surplus Rick Garner
- 4. ACTION ITEM** Fuel Station Change Order Rick Garner
- 5. ACTION ITEM** Approval of Asphalt Contract Dave Shirley

Information Items

BUILDING PERMITS:

Pit Stop Cycle	2401 Overland	Addition	\$ 25,000.00
TKO Custom Homes	2650 Grand Canyon Dr	Single Family	\$112,255.00

NEW HIRE:

Tayce Robinson	Library	Library Director	\$27.41 Per Hour
Tyler O'Brien	Streets Department	Laborer	\$16.50 Per Hour

This is a conference call meeting.

Dial-in number (US): (605) 313-6290

Access code: 779726#

**The number will also be provided by e-mail and posted
on the City website.**

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CITY HALL
May 19, 2020**

COMMENCE MEETING

Council met in regular session at 7:00 p.m. with Mayor Ormond presiding. Council members present were Jon Anderson, Bryce Morgan and Kimberli Seely. Council members joining by phone were John Craner, Janet Hansen and Casey Andersen.

City Staff present were as follows: City Administrator Mark Mitton, City Clerk Ellen Maier, Engineer Bryan Reiter, Electrical Supervisor Brent Wallin and Parks Supervisor Brent Winn. Attorney Dave Shirley joined by phone.

INVOCATION

The Invocation was offered by Council member Jon Anderson followed by the Pledge to the Flag.

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 - a. **APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS**
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A motion was made by Council member Craner and seconded by Council member Morgan to accept the Consent Calendar as written.

Roll Call Vote.

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

APPROVAL OF POOL GUIDELINES

City Administrator Mark Mitton went over the proposed guidelines, as listed below, for opening the pool on May 26th.

Pool restrictions/rules:

- Facility occupancy will be limited to 95 swimmers load at any given time.
-
- Each open swim session will go for 2 hours with a 0.5-hour facility cleaning period in between. All Swimmers must exit the pool for cleaning and pay readmission fee.
-
- Wristbands will be given out for the open swim sessions after the initial 1 pm session. Priority will be given to those who have not entered the pool for the day. You may come to the pool starting at 1 pm to get a wristband for a later session that day. This will help assist in reducing crowds waiting to get into the facility.
-
- Chairs in the facility will be spaced 6 feet apart. Patrons will be asked to keep them spaced out throughout their session.
-
- Families do not need to social distance
-
- No gatherings on the deck will be allowed.
-
- Markings will be placed throughout the facility to help with social distancing.
-
- When waiting in any line patrons are required to keep 6' apart. Markings will be placed to help with this requirement.
-
- Signage reminding the public of social distancing will be posted.
-
- All Pool staff will wear face masks.
-
- One employee will handle all financials transactions.
-
- All public doors will be propped open so they don't have to be touched.
-
- There will be no use of lockers or changing stalls at the pool. Showers will have limited use and patrons will be asked to take a cleansing shower prior to entering the pool.
-
- Staff will go through symptom checking before every shift.
-
- Individuals showing any signs or symptoms of illness should not use the facility.
-
- High-Risk individuals are discouraged from using the facility.
-
- Sneeze guards will be installed at pool counter locations.
-
- Adults will be allowed on the pool deck during swim lessons only if they practice social distancing.
-
- No changing in dressing rooms. Bathrooms will be available.
-
- Other restrictions may be implemented by pool staff at any time.

A discussion followed. It was mentioned that Trish Hurst will come back at approximately 20 hours per week. She will have three assistant supervisors and there will be four to five life guards on duty and only one person handling the money. It was also stated that we will take cash and credit cards. The city has a machine to make signs, and will make the needed social distancing signs.

A motion was made by Council member Morgan and seconded by Council member Seely to approve the swimming pool guidelines.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

DECLARE EQUIPMENT AS SURPLUS

Maintenance Supervisor Rick Garner presented Council with a list of three older vehicles that he would like to sell at the US Auction. He also said there is a Cushman mower that he would like to sell as scrap.

A motion was made by Council member Jon Anderson and seconded by Council member Morgan to allow those to be declared as surplus.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

FUEL STATION CHANGE ORDER

Maintenance Supervisor Rick Garner presented Council with a change order for the fuel system equipment for an additional \$2,280.11. This would be for an upgrade to the tank monitor system to allow for two additional tanks to be added in the future and two AIM kits. (Titanium Kit Vehicle Installed Module). Mr. Garner stated that by spending the additional \$1,402.35 it would save us \$10,000.00 in the future.

A motion was made by Council member Craner and seconded by Council member Morgan to approve the change order with blue Energy Equipment for \$2,280.11 and allow the Mayor to sign it.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

APPROVAL OF ASPHALT CONTRACT

City Attorney Dave Shirley presented Council with a purchase agreement for asphalt for 2020 with Idaho Asphalt Supply Inc. for chip seal oil. He stated that they piggy backed off of Minidoka County Highway District as in the past and the price is the same as last year. It is for 256 tons of CRS-2R at \$475.00 per ton and the freight charges will be \$33.50 per ton base on a 30-ton load.

A motion was made by Council member Casey Andersen and seconded by Council member Morgan to approve the asphalt contract and allow the Mayor to sign it.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

City Administrator Mark Mitton said they have torn down the old well house at Salmon Park and are now re-aligning the fences so the well will not be in the park and they will plant grass by the baby pool. He also stated that because of the donation from Idaho Central Credit Union, they have now finished the path from the Hampton Inn to Overland Avenue, and will now work on the section from the Hampton Inn back to the walking path that goes to Bedke boat dock. He also mentioned that we hired Tayce Robinson as the new Library Director. He previous job was at the Utah State Library as the Librarian.

A motion was made by council member Casey Andersen and seconded by Council member Morgan to adjourn the meeting at 7:33 P.M.

All "Aye."

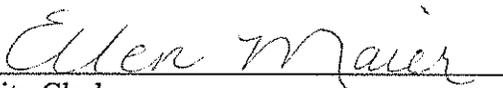
Motion carried.

City of Burley



Mayor Ormond

ATTEST:


 City Clerk