

**REGULAR BURLEY CITY COUNCIL MEETING
CITY HALL
1401 Overland Avenue
Burley, Idaho
May 7, 2019**

AGENDA

REGULAR SESSION AT 7:00 P.M.

CONSENT CALENDAR

1. ACTION ITEM 1.a through c. Items on the Consent Calendar are considered to be routine and enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a member of the Council. Any request shall be made after the Consent Calendar is read and before action is taken.

a. APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS

b. BILLS PAYABLE \$1,300,986.63.

c. PAYROLL ENDING ON 4/12/19 FOR \$209,761.13 & 4-26-19 For \$208,565.01.

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|------------------------------|--|--------------|
| 2. <u>ACTION ITEM</u> | Cast for Kids | Ed Phillips |
| 3. <u>ACTION ITEM</u> | Change Council Date to Wed. May 22 nd Due to Election | Ellen Maier |
| 4. <u>ACTION ITEM</u> | Change Council to Mon. June 17 th for AIC Conference | Ellen Maier |
| 5. <u>ACTION ITEM</u> | Golf Cart Batteries | Mark Mitton |
| 6. <u>ACTION ITEM</u> | Response to Cassia County Commissioners Law Enforcement Contract | Mark Mitton |
| 7. <u>ACTION ITEM</u> | Declare Fencing as Surplus | Brent Winn |
| 8. <u>ACTION ITEM</u> | National Fitness Campaign | Doug Manning |

Information Items

BUILDING PERMITS:

Brent Mitchell Const.	1031 Elmwood St	Single Family	\$166,087.00
Brent Mitchell Const.	648 W 24 th St	Single Family	\$136,892.00
Brent Mitchell Const.	826 Lake Cleveland St	Single Family	\$159,931.00
Antonia Delrio	1426 Elba Ave	Carport	\$ 500.00
Church of Jesus Christ	295 N Overland	Loading Docks	\$551,336.00
Big Timber Const.	735 Malta	Single Family	\$119,341.00
Big Timber Const.	745 Malta	Single Family	\$119,341.00
Kevin Allred	630 E 19 th ST	Single Family	\$124,000.00

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**REGULAR BURLEY CITY COUNCIL MEETING
CITY HALL
May 7, 2019**

COMMENCE MEETING

Council met in regular session at 7:00 p.m. with Mayor Ormond presiding. Council members present were Randy Hawkins, John Craner, Casey Andersen, Russell Mallory and Bryce Morgan. Council member Jon Anderson was excused.

City Staff present were as follows: City Administrator Mark Mitton, City Clerk Ellen Maier, Attorney Dave Shirley, Sexton Dave Allred, Engineer Bryan Reiter, Fire Chief Shannon Tolman, Electrical Supervisor Brent Wallin, Parks Supervisor Brent Winn, Librarian Julie Woodford, Golf Pro Scott Draper, Human Resource Carol Anderson, Engineer David Waldron, and Deputy George Warrell was also in attendance.

INVOCATION

The Invocation was offered by Council member Morgan followed by the Pledge to the Flag.

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 - b. **BILLS PAYABLE \$1,300,986.63.**
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A motion was made by Council member Craner and seconded by Council member Hawkins to accept the Consent Calendar as written.

Roll Call Vote.

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
		Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

City Administrator Mark Mitton stated they have done interviews to staff the golf course kitchen and just finished the final negotiations this morning so he would like to add the golf course kitchen to the agenda.

A motion was made by Council member Craner and seconded by Council member Mallory to amend the agenda and add to it Golf Course Kitchen Staffing.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
		Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

CAST FOR KIDS

Ed Phillips from Rupert Elks asked Council if they could hold Cast for Kids at the Kids Fishing Pond on July 20th from 8:00 A.M. to about noon. He said the Bureau of Reclamation will not fund the event anymore so the Rupert Elks will be the head sponsor. He said there will be about 30 to 40 special needs people who attend. They give them free fishing gear and provide lunch. He said they will bring tables and umbrellas for shade and will not interfere with the other fisherman.

A short discussion followed. Council members thanked the Rupert Elks for holding the Kids Fishing Pond fund raiser at their facility.

A motion was made by Council member Casey Andersen and seconded by Council member Morgan to support the Cast for Kids Activity at the Kids Fishing Pond.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
		Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

CHANGE COUNCIL DATE TO WEDNESDAY MAY 22ND DUE TO ELECTION

City Clerk Ellen Maier stated that City Hall will be used as a polling place for the May 21st election and asked for the council meeting to be moved to May 22nd.

A motion was made by Council member Morgan and seconded by Council member Mallory to change the Council date to May 22nd due to elections being held on May 21st.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
		Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

CHANGE COUNCIL TO MONDAY JUNE 17TH FOR AIC CONFERENCE

City Clerk Ellen Maier asked to have the June 18th council meeting moved to June 17th because some Council members need to travel to the AIC meeting the night of June 18th to make the morning meeting.

A motion was made by Council member Casey Andersen and seconded by Council member Mallory to change the council date to June 17th.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
		Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

GOLF CART BATTERIES

City Administrator Mark Mitton stated that they budgeted to buy 8 new carts this year, but would like to use those funds to buy about 25 batteries, because they are not lasting like they had planned. This would cost about \$24,000.00 and the budget is for \$32,000.00 so they might be able to purchase a couple of carts.

A motion was made by Council member Craner and seconded by Council member Morgan to approve the purchase of batteries to keep the carts for another year.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
		Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

RESPONSE TO CASSIA COUNTY COMMISSIONERS LAW ENFORCEMENT CONTRACT

City Administrator Mark Mitton stated the Mayor received a letter from the County Commissioners asking the City to consider putting more money into the law enforcement contract. Mr. Mitton presented Council with a spreadsheet of personnel costs. He said he would like to get more information from the County, like the audited numbers, because it is unclear why they need more money and he is unsure what they are asking for.

A discussion followed.

A motion was made by Council member Casey Andersen and seconded by Council member Mallory to approve this letter to the county with the typos corrected and ask how much they want and allow the Mayor to sign it.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
		Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

DECLARE FENCING AS SURPLUS

Parks Supervisor Brent Winn took this item off of the agenda because the wastewater department can use the fencing.

NATIONAL FITNESS CAMPAIGN

Economic Development Specialist Doug Manning is not ready to present this item.

GOLF COURSE KITCHEN

City Attorney Dave Shirley stated that last year a law was passed that stated if you amend the agenda at the meeting and it was not posted before the meeting you cannot take action at the meeting, you can only discuss it because it is not an emergency (imminent risk to life or property).

City Administrator Mark Mitton stated as per the last Council meeting they did interviews because there was not time to do an RFP. He said they interviewed two concessionaires and other kitchen employees. The concessionaire, Farmers Corner, said they would manage the food service this summer, and not work more than 20 hours per week for \$15.00 per hour. The staff would be paid \$9.00 per hour. Both would be paid through a staffing agency and Farmers Corner would also get 15% of the net profit.

It was discussed that no action was necessary because this had already been decided at a previous Council meeting. Mr. Mitton was only informing Council of the progress made. He stated that the description stated a bonus and he wanted Council to know that they had negotiated it at 15% this morning.

A motion was made by council member Casey Andersen and seconded by Council member Hawkins to adjourn the meeting at 8:50 P.M.

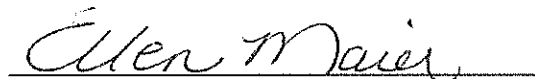
All "Aye."
Motion carried.

City of Burley



Mayor Ormond

ATTEST:


City Clerk