

Burley City Council
Administrative Committee
April 6, 2022
4pm
City Council Chambers
Conference Room

Attendance

John Craner
Casey Andersen
Mark Mitton
Bryan Reiter
Steve Ormond
Doug Manning
Carol Anderson
Jon Anderson
Janet Hansen
Gary Pawson

MINUTES

1. 300 West Highway Lease

It was stated that Brandt King approached the City to buy or rent this property owned by the city. He has trucks and trailers that he needs to store. He would like to flatten out some of the property to store his equipment.

A question was raised as to how much he would lease the land for. Mark Mitton stated that he would need to see what the going rate is for leasing bare ground. It was stated that Brandt King would improve the land, and this should be considered as part of the lease. The city has some other land that is being leased and the lease amount is thought to be \$500 a month for the acre.

It was stated that the property is valuable to the City and will be used at some time in the future and to allow the lease on a series of short-term leases.

2. Revenue Allocation Areas Closeout

There were several revenue allocation areas that were explained. Many maps were displayed of the allocation areas. It was explained that the Legislature fixed the taxing mistake from last year and the City would like to move forward with closing revenue allocation area 1, 3 and part of 4.

The committee discussed some of the developments that could happen in revenue allocation area 4 and the reasons for keeping part of it open. The committee also discussed the tax money that goes with these allocations' areas. It would mean a decrease in taxes for the citizens but an increase in the tax base and would allow the City to have funds for future needs.

The Committee talked about the timeline for closing the allocation areas and the details involved with closing the allocation areas.

3. Building Department Fees

It was stated that the construction fees have not been increased in ten (10) years. Gary Pawson is currently checking with the neighboring cities to see what the fees are in the cities surrounding the area.

The committee discussed moving the fees from \$74.00 a square foot to \$240 or \$253 a square foot. Having a public hearing to increase the fees were discussed. It was stated that the fee increase would only affect the contractor and the developer who would pass the fees on to the new home owners.

4. LID for 7th Street

A map was shown of the 7th street area. One of the landowners would like to develop the land on 7th street and put in some houses. The new housing would have curb and gutter and sidewalks. It was stated that there are some homes on 7th and an area where there isn't a street now that would need to be developed. The homeowners that are currently living on 7th street probably will not like the LID, but it will be important that they participate in the LID.

5. City Administrator Performance Review

It is stated that it is time to do the performance review for the City Administrator. It was stated that the 360-performance review be implemented once again. However, the review this year would be with the whole council and then the transition plan for the new administrator would also be discussed.

Meeting adjourned 5:10 PM.