

**SPECIAL BURLEY CITY COUNCIL MEETING
CITY HALL
1401 Overland Avenue
Burley, Idaho
April 5, 2022**

AGENDA

REGULAR SESSION AT 7:00 P.M.

CONSENT CALENDAR

- 1. ACTION ITEM 1.a through c.** Items on the Consent Calendar are considered to be routine and enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a member of the Council. Any request shall be made after the Consent Calendar is read and before action is taken.
 - a. APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS**
 - b. BILLS PAYABLE \$1,135,750.30.**
 - c. PAYROLL ENDING ON 3/11/22 FOR \$349,947.8 & 3/25/22 FOR \$232,773.63**

- 2. ACTION ITEM** LuLu's 6th Annual Block Party May 7th Kristen Lindauer
- 3. ACTION ITEM** Accept 2020/2021 Audit Mark Mitton
- 4. ACTION ITEM** Fair Housing Month Proclamation Mayor Ormond
- 5. ACTION ITEM** Declare Library Laptops as Surplus Tayce Robinson
- 6. ACTION ITEM** Wastewater Treatment Plant Effluent Pipeline Upgrade Dustin Raney
- 7. ACTION ITEM** Backup Level 4 Operator Contract Mark Mitton
- 8.** Report and Discussion of Recent City Events

Information Items

BUILDING PERMITS:

Emilio Ramirez	2731 Almo Avenue	Single Family	\$171,000.00
TKO Custom Homes	2350 Great Basin Waw	Single Family	\$169,788.00
Arby's	594 N Overland Avenue	Alteration	\$750,000.00

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**REGULAR BURLEY CITY COUNCIL MEETING
CITY HALL
April 5, 2022**

COMMENCE MEETING

Council met in regular session at 7:00 p.m. with Mayor Ormond presiding. Council members present were Casey Andersen, John Craner, Janet Hansen, Bryce Morgan, Stegen Phillips and Kimberli Seely.

City Staff present were as follows: City Administrator Mark Mitton, City Clerk Ellen Maier, Attorney Dave Shirley, Sexton Dave Allred, Wastewater Treatment Director Dustin Raney, Economic Development Specialist Doug Manning, Engineer Dave Waldron, Engineer Bryan Reiter, Fire Chief Shannon Tolman, Electrical Supervisor Brent Wallin, Parks Supervisor Brent Winn, Librarian Tayce Robinson, Human Resource Carol Anderson, Sanitation Supervisor Eric Pufhal and Shop Supervisor Rick Garner.

INVOCATION

The Invocation was offered by Council member Phillips followed by the Pledge to the Flag.

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- a. **APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS**
- b. **BILLS PAYABLE \$1,135,750.30**
- c. **PAYROLL ENDING 3/11/22 FOR \$349,947.82 & 3/25/2022 FOR \$232,773.63**

Information Items

BUILDING PERMITS:

Emilio Ramirez	2731 Almo Avenue	Single Family	\$171,000.00
TKO Custom Homes	2350 Great Basin Waw	Single Family	\$169,788.00
Arby's	594 N Overland Avenue	Alteration	\$750,000.00

A motion was made by Council member Hansen and seconded by Council member Morgan to accept the Consent Calendar as written.

Roll Call Vote.

The results of the votes were as follows:

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Stegen Phillips	Aye
Janet Hansen	Aye	Kimberli Seely	Aye

Motion carried.

LULU’S 6TH ANNUAL BLOCK PARTY MAY 7TH

Kristen Lindauer from LuLu’s asked to close Oakley Avenue on May 7th for their 6th Annual Street Party. They would like to close the road from 9:00 A.M to 10:00 P.M. as in the past. She presented Council with signatures of approval from businesses on Oakley Avenue, a diagram of the event layout and a copy of her catering permit.

A motion was made by Council member Morgan and seconded by Council member Andersen to approve the road closure for Lulu’s block party.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Stegen Phillips	Aye
Janet Hansen	Aye	Kimberli Seely	Aye

Motion carried.

ACCEPT 2020/2021 AUDIT

City Administrator Mark Mitton asked council to approve the audit that was presented by Jacob Catnull at the last meeting.

A motion was made by Council member Craner and seconded by Council member Morgan to accept the audit that was presented at the last meeting.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Stegen Phillips	Aye
Janet Hansen	Aye	Kimberli Seely	Aye

Motion carried.

FAIR HOUSING MONTH PROCLAMATION

Mayor Ormond stated that April is Fair Housing Month. He stated that to be recipients of Community Development Block Grants we need to declare April as Fair Housing Month. He then declared April as Fair Housing Month and read the Proclamation.

DECLARE LIBRARY LAPTOPS AS SURPLUS

Librarian Tayce Robinson stated they have ten lap tops he would like to declare as surplus. He said they replaced them with five chrome books. He mentioned that he would work with Summer Jackson, who is on the library board, to sell these for fifteen to twenty dollars each to high school graduates that are going to college and cannot afford a new one.

A motion was made by Council member Morgan and seconded by Council member Andersen to declare the laptops as surplus.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Stegen Phillips	Aye
Janet Hansen	Aye	Kimberli Seely	Aye

Motion carried.

WASTEWATER TREATMENT PLANT EFFLUENT PIPELINE UPGRADE

Wastewater Treatment Director Dustin Raney asked council to approve the bid for \$1,086,763.00 to Walton, Inc. This project will replace around 1400 feet of 24" line with 40" line. This pipeline runs to the riverbank. It was mentioned that in 2007 it was recommended to be replaced then.

A motion was made by Council member Morgan and seconded by Council member Seely to award the bid to Walton, Inc.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Stegen Phillips	Aye
Janet Hansen	Aye	Kimberli Seely	Aye

Motion carried.

BACKUP LEVEL 4 OPERATOR CONTRACT

This item was withdrawn.

REPORT AND DISCUSSION OF RECENT CITY EVENTS


City Administrator Mark Mitton said the road by Burger King going to the west is closed for about three weeks. They are now running the sewer line under the canal so they can start the new development.

Mayor Ormond stated that May 14th is the city cleanup day. There will be flyers placed around town and we will put it on the bottom of the statements.

A motion was made by council member Andersen and seconded by Council member Morgan to adjourn the meeting at 7:19 P.M.

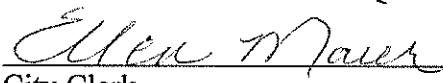
All "Aye."
Motion carried.

City of Burley



Mayor Ormond

ATTEST:



City Clerk