

**REGULAR BURLEY CITY COUNCIL MEETING
CITY HALL
1401 Overland Avenue
Burley, Idaho
February 19, 2019**

AGENDA

REGULAR SESSION AT 7:00 P.M.

CONSENT CALENDAR

- 1. ACTION ITEM 1.a through c.** Items on the Consent Calendar are considered to be routine and enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a member of the Council. Any request shall be made after the Consent Calendar is read and before action is taken.
 - a. APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS**
 - b. BILLS PAYABLE \$157,202.77.**
 - c. PAYROLL ENDING ON 2/1/19 FOR \$323,203.25.**

- 2. ACTION ITEM** Annual Industrial Park Report Cameron Cook
- 3. ACTION ITEM** Update on Trout Pond Jim Bryant/Richard Kiplighter
- 4. ACTION ITEM** River Bend Business Park Guarantee Bryan Reiter
- 5. ACTION ITEM** RFP for Lease of River's Edge Golf Course Randy Hawkins
- 6. ACTION ITEM** Strategic Planning Dates Mark Mitton
- 7. ACTION ITEM** Approval of PMT Contract with Library Julie Woodford

Information Items

BUILDING PERMITS:

Seven Seas Properties-Matt Cook	551 Conant	Single Family	\$104,470.00
Rigoberto Victoria	1035 Almo	Patio Cover	\$ 1,000.00
Berkeley construction Inc.	1408 Overland	Alteration	\$ 20,000.00

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COMMENCE MEETING

Council met in regular session at 7:00 p.m. with Mayor Ormond presiding. Council members present were Randy Hawkins, John Craner, Casey Andersen, Russell Mallory, Bryce Morgan and Jon Anderson.

City Staff present were as follows: City Administrator Mark Mitton, City Clerk Ellen Maier, Attorney Dave Shirley, Sexton Dave Allred, Waste Water Treatment Director Dee Hodge, Economic Development Specialist Doug Manning, Engineer Bryan Reiter, Electrical Supervisor Brent Wallin, Parks Supervisor Brent Winn, Librarian Julie Woodford, Human Resource Carol Anderson, Engineer David Waldron, Golf Pro Scott Draper and Deputy George Warrell was also in attendance.

INVOCATION

The Invocation was offered by Council member Mallory followed by the Pledge to the Flag.

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A motion was made by Council member Craner and seconded by Council member Hawkins to accept the Consent Calendar as written.

Roll Call Vote.

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
Jon Anderson	Aye	Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

ANNUAL INDUSTRIAL PARK REPORT

Cameron Cook, representing Boyer Company, presented the annual report on the Burley Industrial Park. Mr. Cook said the industrial park consists of 11 businesses, they have over 20 acres of available land, are marketing spaces in three buildings and are marketing vacant land for land lease or build to suit. They also have 500,000 square feet of space that is 97% leased. Payments to the city for 2018 was \$131,294.98. In 2018 they replaced a section of the roof on the concrete tilt up building, did park clean up, renewed leases and were successful in leasing the incinerator building. They are currently looking for new companies to lease land or future buildings and also lease out the existing management office, cafeteria office and the trucking office.

UPDATE ON TROUT POND

Richard Kicklighter spoke of the fundraiser on February 23rd at the Rupert Elks. He said they had 300 tickets with most of them already sold. They will have a raffle and all money raised will go toward the fish pond. They are planning to build a walkway around the pond, a pavilion on the southwest corner and a handy cap fishing pier. He said he has been pleased with the donations received which also includes picnic tables. He stated the Fish & Game are the only ones that can deliver the fish to pond. He said some of the hatcheries have donated large fish. There will be fresh water shrimp put in the pond for the fish to eat. They should get over 4000 fish donated this year.

RIVER BEND BUSINESS PARK GUARANTEE

City Engineer Bryan Reiter asked Council to amend the Financial Guarantee of Performance with River Bend Business Park Subdivision. He stated that they have approximately 14% of the work to complete which is 3200 feet of sidewalk and the handy cap ramps. This amendment would give them six more months to complete the project when the weather clears up.

A motion was made by Council member Casey Andersen and seconded by Council member Jon Anderson to approve the amendment to the financial guarantee for the River Bend Business Park and allow the Mayor to sign it.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
Jon Anderson	Aye	Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

RFP FOR LEASE OF RIVER'S EDGE GOLF COURSE

Councilmember Hawkins presented Council with summarized financial information for 2014 through 2017. He said he would like Council to consider an RFP (Request for Proposal) on the golf course. He stated that there has been a significant decline in operating revenues, a significant increase in operating losses and a significant increase in general fund transfers. He estimated that from the 2010 census there would be potentially 993 golfers that could golf the city golf course and also other local golf courses. He asked as a City what level are we willing to subsidize the golf course. Mr. Hawkins presented graphs of operating income to operating expenses and made a comparison to the City of Twin Falls golf course that is ran by lessee of the golf course, Mr. Meyerhoffer. He said that it is unlikely that we can replicate what the City of Twin Falls has but thinks we should ask ourselves if \$200,000.00 is sustainable and if not what are the alternatives. Mr. Hawkins said that failing to receive an acceptable RFP could possibly provide some insight.

Councilmember Craner said it would not be a bad idea to see if someone out there could run the golf course even if we had to support them a little bit. He mentioned that the recreation committee could put together bullet points of what we need.

Councilmember Morgan said everybody that drives by the golf course gets to enjoy the course and it is a good draw for businesses and he believes the City does benefit from it. He said that in this golfing economy we cannot expect the course to have a zero fund transfer but we can do better. He stated that between the Council and the Pro he thinks if it is possible to do, they have the heads to do it.

Councilmember Mallory reminded Council that the golf course is not the only entity that is subsidized, it is also the pool, parks, library and cemetery. He said he is not opposed to the RFP to see what is out there. He said most people view this as an asset to the city.

Councilmember Casey Andersen said Twin Falls has been doing this for eleven years and he hears of no one complaining they are poor. He stated everyone can go to a park and that is what we pay taxes for, but if you want to golf you have to pay and no one else can use it. He thinks as a city we have no business running a golf course.

A motion was made by Council member Casey Andersen and seconded by Council member Jon Anderson to put out an RFP on the golf course and see what comes of it.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
Jon Anderson	Aye	Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

STRATEGIC PLANNING DATES

City Administrator Mark Mitton asked to set a public meeting on March 21st to get public input on putting together a strategic plan. He said he wants to get input from the community to see where they want to be as a city in twenty years and that he has started the process with the department heads. Mr. Mitton said this is not an operational plan it is setting goals and a vision for things that are yet to be.

A short discussion followed.

APPROVAL OF PMT CONTRACT WITH LIBRARY

Librarian Julie Woodford asked Council to approve a three-year contract with Project Mutual Telephone for broadband service at the Library. She stated they received six prices and Project Mutual has the lowest cost of \$460.90. This contract offers double the speed and allows a fiber connection. They will then apply for the e-rate that will give us a 70% discount and then apply for the remaining 30% from the State.

A motion was made by Council member Morgan and seconded by Council member Mallory to approve the contract with PMT for the Library's internet service and allow the Mayor to sign it.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
Jon Anderson	Aye	Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

Council member Morgan commended everyone for their hard work on the power outage Saturday. It was mentioned that wastewater and water departments were also out checking their systems during the outage and also the fire department that responded to the second outage when the distribution line caught fire and fell on top of a propane truck. Mr. Mitton said we will encourage everyone to sign up for notifications on the city website so they can get first hand notifications and updates of any city issues.

A motion was made by council member Casey Andersen and seconded by Council member Mallory to adjourn the meeting at 8:10 P.M.

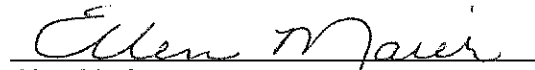
All "Aye."
Motion carried.

City of Burley



Mayor Ormond

ATTEST:



City Clerk