

**REGULAR BURLEY CITY COUNCIL MEETING
CITY HALL
1401 Overland Avenue
Burley, Idaho
February 16, 2021**

AGENDA

REGULAR SESSION AT 7:00 P.M.

CONSENT CALENDAR

1. ACTION ITEM 1.a through c. Items on the Consent Calendar are considered to be routine and enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a member of the Council. Any request shall be made after the Consent Calendar is read and before action is taken.

a. APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS

b. BILLS PAYABLE \$709,003.15 Broadband \$26.09

Total Payables \$709,029.24

c. PAYROLL ENDING ON 1/29/21 FOR \$211,841.55.

2. ACTION ITEM Veterans of Foreign Wars Corn Hole Tournament Russ Ludlow

3. ACTION ITEM Golf Cart Building Scott Draper

4. ACTION ITEM RFP to Lease Excess Capacity for Wireless Broadband Services Mark Mitton

5. ACTION ITEM: EXECUTIVE SESSION TO DELIBERATE CONCERNING ACQUISITION OF REAL PROPERTY PURSUANT TO IDAHO CODE 74-206 (1)(c).

6. Report and Discussion of Recent City Events

Information Items

BUILDING PERMITS:

TKO Custom Homes	2358 Great Basin Ct	Single Family	\$135,150.00
David Price	2439 Raven Avenue	Single Family	\$165,000.00
David Price	1200 Overland Avenue	Single Family	\$160,000.00
Skaggs Furniture	149 E 23 rd Drive	Warehouse	\$218,948.00

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February 16, 2021**

COMMENCE MEETING

Council met in regular session at 7:00 p.m. with Mayor Ormond presiding. Council members present were Casey Andersen, Jon Anderson, John Craner, Janet Hansen, Bryce Morgan and Kimberli Seely.

City Staff present were as follows: City Administrator Mark Mitton, City Clerk Ellen Maier, Attorney Dave Shirley, Sexton Dave Allred, Economic Development Specialist Doug Manning, Golf Pro Scott Draper, Engineer Dave Waldron, Engineer Bryan Reiter, Fire Chief Shannon Tolman, Electrical Supervisor Brent Wallin, Parks Supervisor Brent Winn, Librarian Tayce Robinson and Human Resource Carol Anderson joined by phone.

INVOCATION

The Invocation was offered by Council member Morgan followed by the Pledge to the Flag.

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 - b. **BILLS PAYABLE** \$709,003.15 Broadband \$26.09
TOTAL PAYABLES \$709,029.24
 - c. **PAYROLL ENDING 1/29/21 FOR \$211,841.55.**

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BUILDING PERMITS:

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A motion was made by Council member Craner and seconded by Council member Morgan to accept the Consent Calendar as written.

Roll Call Vote.

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

City Administrator Mark Mitton said that our new phone system has a module for web casting. He stated that we will be testing it out tonight and hopefully be able to cancel the current live stream subscription that we have been using.

VETERANS OF FOREIGN WARS CORN HOLE TOURNAMENT

Russ Ludlow, the Commander for the Veterans of Foreign Wars, addressed Council about their 1st Annual Cornhole Tournament. The event will be on May 29, 2021 from 7:00 A.M. to 9:30 P.M. They are planning a cook-off, live bands and a World II style pin up show that will be free to the public. At 7:00 P.M. there will be a burlesque event inside the building that will be a paid event for 18 years and older. He mentioned there will be a \$50.00 entry fee for the tournament and the cook off. They are hoping to have 200 to 300 people attend. Mr. Ludlow asked Council for permission to use the city owned vacant grass field across from their building for parking, to close Hiland Avenue from E 6th Street to E 5th Street and E 5th Street to Oriental while the event is in progress and to donate the stage to them. Mr. Ludlow said their insurance company will issue them a rider for the event and that he has talked to the Fire Chief about the event and they will make sure they pick up all garbage after the event is over.

A discussion followed. City Attorney Dave Shirley stated that the City cannot donate the stage for the event. It was mentioned that they need to have all of the residents in the area sign a letter stating they are aware and approve of the street closure and that they must also talk with the Sheriff to approve the street closure. City Administrator Mark Mitton mentioned that if the ground is not wet it should be adequate for parking. They talked about placement of road closed signs and detour signs.

A motion was made by Council member Morgan and seconded by Council member Casey Andersen to allow the closure of the road on the section of Hiland and 5th for the Cornhole Tournament and the use of City property for parking contingent upon providing event insurance, a signed letter from all residents affected by the event and a plan for road closure and parking approved by the Fire Chief and the Sheriff.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

GOLF CART BUILDING

Golf Pro Scott Draper gave Council an update on the golf cart shed. He said they have determined that the building department can build the building for about \$75,000.00 with an additional \$8,000.00 for electrical and \$7,800.00 to replace the old netting and add one more pole to extend the netting to protect the building. They will use structural insulated panels that will allow for easy remodel or extension of the building. He mentioned that they are waiting on

the concrete bid. Mr. Draper also mentioned that they only have four cart spaces that are not verbally spoken for.

RFP TO LEASE EXCESS CAPACITY FOR WIRELESS BROADBAND SERVICES

City Administrator Mark Mitton said the Administrative Committee met and discussed the use of the excess broadband system. The city built the system with CARES Grant money with the purpose of providing additional internet service to the city. He mentioned that part of the reason we got the grant was because there was not a lot of affordable service in Burley. He said they could do a lease for the excess capacity because the system is much larger than the city can use itself. ETS has expressed interest in leasing it. It was decided that we should send out a request for proposal to see who else is interested. Mr. Mitton asked Council to approve the presented RFP with a change to 5.2.3 for 5-year term to 6-year term along with a few typos pointed out by Council. After an RFP is awarded a contract would be brought back to Council for approval.

A motion was made by Council member Casey Andersen and seconded by Council member Morgan to accept the request for proposals upon fixing the mentioned changes.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

EXECUTIVE SESSION

A motion was made by Council member Casey Andersen and seconded by Council member Jon Anderson to go into executive session on the purchase of real property pursuant to Idaho Code Section 74-206 (1)(c) at 7:53 P.M.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

A discussion was held on the purchase of real property.

Executive session adjourned at 8:31 p.m.

Council reconvened at 8:32 p.m. Mayor Ormond stated that no decisions were made in executive session.

REPORT AND DISCUSSION OF RECENT CITY EVENTS

It was mentioned that the clock that was bought for Centennial Park is now at the library.

Council member Janet Hansen said the COVID numbers are low with hospitalizations decreasing and they are working on vaccines as they get them in.

City Administrator Mark Mitton said the new property tax bill came out and the hearing is on February 18, 2021.

A motion was made by council member Casey Andersen and seconded by Council member Morgan to adjourn the meeting at 8:37 P.M.

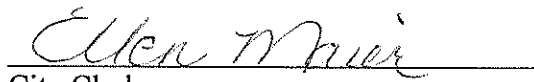
All "Aye."
Motion carried.

City of Burley



Mayor Ormond

ATTEST:


City Clerk