

**REGULAR BURLEY CITY COUNCIL MEETING
CITY HALL
1401 Overland Avenue
Burley, Idaho
January 21, 2020**

AGENDA

REGULAR SESSION AT 7:00 P.M.

CONSENT CALENDAR

1. ACTION ITEM 1.a through c. Items on the Consent Calendar are considered to be routine and enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a member of the Council. Any request shall be made after the Consent Calendar is read and before action is taken.

a. APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS

b. BILLS PAYABLE \$218,683.59.

c. PAYROLL ENDING ON 1/3/20 FOR \$209,077.31.

2. <u>ACTION ITEM</u>	Appointment of City Council to Committees	Mayor Ormond
3. <u>ACTION ITEM</u>	Appointment of Doug Hurst to P&Z Committee	Mayor Ormond
4. <u>ACTION ITEM</u>	Transportation Master Plan	Dave Waldron
5. <u>ACTION ITEM</u>	TAP Grant Application	Dave Waldron

Information Items

BUILDING PERMITS:

DBH Development	307 Miller Ave	Single Family	\$110,000.00
DBH Development	315 Miller Ave	Single Family	\$110,000.00
James Ray Construction	2920 Rocky Road	Single Family	\$110,358.00
Simplot Western Stockmen's	1001 W Main	Retail Store	\$180,000.00

1ST QUARTER TREASURER'S REPORT: The report can be viewed on the City of Burley's website.

City Hall is accessible to persons with disabilities. Any person with disabilities desiring accommodation for the City Council meetings, please contact City Hall at 878-2224 at least 48 hours prior to the meeting.

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CITY HALL
January 21, 2020**

COMMENCE MEETING

Council met in regular session at 7:00 p.m. with Mayor Ormond presiding. Council members present were Casey Andersen, Jon Anderson, John Craner, Janet Hansen, Bryce Morgan and Kimberli Seely.

City Staff present were as follows: City Administrator Mark Mitton-excised, City Clerk Ellen Maier, Attorney Dave Shirley, Sexton Dave Allred, Economic Development Specialist Doug Manning, Engineer Dave Waldron, Building Inspector Gary Pawson, Engineer Bryan Reiter, Fire Chief Shannon Tolman, Electrical Supervisor Brent Wallin, Parks Supervisor Brent Winn, Librarian Julie Woodford, Human Resource Carol Anderson and Deputy George Warrell.

INVOCATION

The Invocation was offered by Council member Seely followed by the Pledge to the Flag.

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 - a. **APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS**
 - b. **BILLS PAYABLE \$218,683.59.**
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A motion was made by Council member Craner and seconded by Council member Morgan to accept the Consent Calendar as written.

Roll Call Vote.

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

APPOINTMENT OF CITY COUNCIL TO COMMITTEES

Mayor Steve Ormond made new assignments of Council members to serve on the five committees as listed below.

City Attorney Dave Shirley stated that the committees are appointed at the discretion of the Mayor. Each committee needs to re-elect a chairman in the month of February. Responsibilities of the chairman are placing items on the agenda, (the Mayor may also place an item on the committee agenda) by law each committee must comply with the open meeting law. On committees of three a quorum is formed when two people on that committee talk. Mr. Shirley asked all Council members to be aware of who is on their committee and what topics can be covered so they do not inadvertently violate the open meeting law. It was mentioned that the committees are advisory in nature, no decisions can be made by a committee other than making recommendations to the Council. There also is not a set meeting time and date, the meetings are at the discretion of the City.

City Council Committees - 2020

Administrative

Casey Andersen

John Craner

Jon Anderson

Recreation

Bryce Morgan

Kim Seely

John Craner

Public Works

Casey Andersen

John Craner

Janet Hansen

Electrical

Jon Anderson

Kim Seely

Janet Hansen

Public Safety

Jon Anderson

Bryce Morgan

Casey Andersen

APPOINTMENT OF DOUG HURST TO P&Z COMMITTEE

Mayor Steve Ormond stated that the Planning & Zoning committee recommended Doug Hurst to serve a four-year term on the Planning & Zoning committee. Mr. Hurst has been a resident of Burley for the last five years and works for Gary Jones Construction. He has attended the Planning & Zoning meetings for about the last three months. Mayor Ormond asked Council to accept the appointment of Doug Hurst to the Planning and Zoning Committee.

A motion was made by Council member Casey Andersen and seconded by Council member Morgan to appoint Doug Hurst to the Planning & Zoning Committee.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

TRANSPORTATION MASTER PLAN

Engineer Dave Waldron stated that the uncontrolled intersections were taken out of the priority list of the proposed Master Plan, he stated that they will further study it intersection by intersection in the future. Mr. Waldron said that the Master Plan has been in the works for almost a year and that they need to get it approved to give the City a better chance of getting the TAP grant. He said the plan has been reviewed by Planning & Zoning and they gave a favorable recommendation.

A discussion followed about concerns for safety on Parke Avenue coming out of the High School parking lot and that the Master Plan can be amended at any time to add this. It was mentioned that on page 9 it should read 10.94 miles not 1094 miles. Also at Council’s request it should read some drivers fail to follow the rule instead of many drivers have forgotten the rule.

A motion was made by Council member Morgan and seconded by Council member Casey Andersen to approve the Transportation Master Plan updated January 2020.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

TAP GRANT APPLICATION

Engineer Dave Waldron stated that last year the difference between funded and not funded tap grants was 11 points and having a current Transportation Master Plan is worth 6 points. There is 11.5 million dollars available, with 33.5 billion dollars already requested, so the top 1/3 of the grants will get funded. He stated that if awarded the TAP Grant, the City of Burley’s portion will be \$48,484.00 out of the project total of \$548,484.00. This grant will be for sidewalk projects starting on 13th Street going up to Parke Avenue, running along Parke connecting bits and pieces that have not been installed all the way to 27th Street. The TAP Grant committee reviewed the application and suggested putting in six foot sidewalks instead of five foot sidewalks.

A discussion followed.

A motion was made by Council member Morgan and seconded by Council member Jon Anderson to allow the Mayor to sign the TAP Grant.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

Mayor Ormond thanked the departments that helped take the Christmas lights down.

Council member Morgan thanked the Fire Department for their quick response to a fire at his facility today.

Council member Casey Andersen commented that the sidewalks were not cleared of snow at Story Book Park and many people use it and hopefully in the future we can clear them.

Council member Janet Hansen thanked Mr. Winn and his crew for grooming the cross county track.

Parks Supervisor Brent Winn had a question on what sidewalks he should clear. Attorney Dave Shirley said if Council needs to make that decision it will need to be put on the agenda.

A motion was made by council member Casey Andersen and seconded by Council member Seely to adjourn the meeting at 7:35 P.M.

All "Aye."

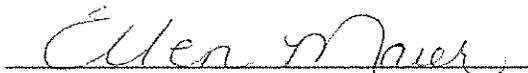
Motion carried.

City of Burley



Mayor Ormond

ATTEST:


City Clerk