

REGULAR BURLEY CITY COUNCIL MEETING
CITY HALL
1401 Overland Avenue
Burley, Idaho
January 19, 2021

AGENDA

REGULAR SESSION AT 7:00 P.M.

CONSENT CALENDAR

- 1. ACTION ITEM 1.a through c.** Items on the Consent Calendar are considered to be routine and enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a member of the Council. Any request shall be made after the Consent Calendar is read and before action is taken.
 - a. APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS**
 - b. BILLS PAYABLE** \$627,625.61 Broadband \$17.61
TOTAL PAYABLES \$627,643.22
 - c. PAYROLL ENDING ON 1/1/21 FOR \$207,359.42.**

- 2. ACTION ITEM** Golf Cart Storage Shed Mark Mitton
- 3. ACTION ITEM** Nielsen Farm Lease Mark Mitton
- 4. ACTION ITEM** Acceptance of Sewer Easement from Burley Crossing LLC Bryan Reiter
In the SE1/4 of Section 8 in T10S R23E BM Minidoka Co.
- 5. ACTION ITEM** Acceptance of Water Easement from Burley Crossing LLC Bryan Reiter
In the SE1/4 of Section 8 in T10S R23E BM Minidoka Co.
- 6. ACTION ITEM** 1st Q Budget Review Mark Mitton
- 7. ACTION ITEM** Burley Honored Citizens Doug Manning
- 8. NON ACTION ITEM** Preliminary Plat for South Hills Estates with P&Z
Resolution Approving said Subdivision Dave Waldron
- 9.** Report and Discussion of Recent City Events

Information Items

BUILDING PERMITS:

Arcadia – Alex Mortensen	759 Overland	Remodel	\$224,715.00
Rodney Jentsch	1401 Oakley	Remodel Multi-Family	\$1,125,805.00
TKO Homes	2641 Grand Canyon Dr	Single Family	\$164,815.00
Brent Mitchell Const.	819 Lake Cleveland St	Single Family	\$142,736.00
Linkone Potato Solutions	2601 Washington Ave	Commercial	\$500,000.00

1st Quarter Treasurer's Report: The report can be viewed on the City of Burley's website.

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**REGULAR BURLEY CITY COUNCIL MEETING
CITY HALL
January 19, 2021**

COMMENCE MEETING

Council met in regular session at 7:00 p.m. with Mayor Ormond presiding. Council members present were Casey Andersen, Jon Anderson, John Craner, Janet Hansen, Bryce Morgan and Kimberli Seely.

City Staff present were as follows: City Administrator Mark Mitton, City Clerk Ellen Maier, Attorney Dave Shirley, Sexton Dave Allred –joined by phone, Economic Development Specialist Doug Manning, Golf Pro Scott Draper, Engineer Dave Waldron, Engineer Bryan Reiter and Librarian Tayce Robinson.

INVOCATION

The Invocation was offered by Council member Casey Andersen followed by the Pledge to the Flag.

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1st Quarter Treasurer’s Report: The report can be viewed on the City of Burley’s website.

A motion was made by Council member Craner and seconded by Council member Seely to accept the Consent Calendar as written.

Roll Call Vote.

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

GOLF CART STORAGE SHEDS

Golf Pro Scott Draper stated that the Recreation Committee met and discussed the idea of building a 30-unit private golf storage shed. He presented Council with a diagram of where they thought the shed would work best. It would be close to parking and easily accessible, would be in range of the security cameras, the electrical service is already at the location and they would be able to expand the shed in the future if needed. He presented Council with a quote for a 33' x 110' x 9' tall building for \$130,811.00. The city would level the site and do the electrical work. He asked Council to approve the building of a golf shed and that he would bid it out and try to get a lower price. Mr. Draper mentioned this is a great time to build the shed because the private cart storage has almost doubled, the pandemic has been a boom for the golf industries and that the Rupert golf course is improving their irrigation system and adding a special assessment to their dues. He said he has 19 verbal commitments to cart spaces. He mentioned that he would like to get started by March if possible.

City Administrator Mark Mitton said the golf fund had a good year. He said they planned to transfer \$155,755.00 to the golf course, but because the golf course had a good year they did not have to transfer \$68,658.00 of the \$155,755.00.

A short discussion followed.

A motion was made by Council member Morgan and seconded by Council member Jon Anderson to move forward and pursue the plan of building a golf storage shed.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

NIELSEN FARM LEASE

City Administrator Mark Mitton presented Council with a 5-year lease with Derek Larsen Farms, LLC., for a total of \$29,711.00 per year. Mr. Mitton said there is a considerable amount of

pressure to develop in that area and this item will be discussed at the Administrative Committee meeting tomorrow. He suggested that they table it until the next Council meeting.

A motion was made by Council member Casey Andersen and seconded by Council member Morgan to table this until the next council meeting.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

ACCEPTANCE OF SEWER EASEMENT FROM BURLEY CROSSING LLC IN THE SE1/4 OF SECTION 8 IN T10S R23E BM MINIKOKA CO.

ACCEPTANCE OF WATER EASEMENT FROM BURLEY CROSSING LLC IN THE SE1/4 OF SECION 8 IN T10S R23E BM MINIDOKA CO.

Engineer Bryan Reiter said Council previously looked at the sewer easement North property at the new hotel in North Burley and now are working with the land owner to the South. Burley Crossing LLC has signed both the sewer and water easement and offered them to the City of Burley. He asked Council to accept the easements.

Attorney Dave Shirley said he has no concerns.

A motion was made by Council member Morgan and seconded by Council member Casey Andersen to approve both of the easements.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

1st QUARTER BUDGET REVIEW

City Administrator Mark Mitton said that everything in the first quarter budget looks good. He said that the general fund has spent \$1,452,612.19 through December before we received any tax revenue to cover these expenses. He said we have about 1.8 million in cash to cover the bills until the revenue starts coming in. Mr. Mitton stated the legislature is proposing that we cannot keep any reserves unless it is voted on by the people. He said that when this issue comes up in the legislature everyone needs to work on getting this stopped. He said that for over 22-years now the City has been planning to have the property come out of Urban Renewal which would help us hire an assistant fire chief and it would give us a self-funding capital fund so we don't

have to borrow money to buy replacement items such as a fire truck. If the legislation goes through, the most cities would be able to increase the taxes is 4% per year. BDA was planning to close out the Urban Renewal early, losing a million dollars in revenue and then capture another increment for the next 20-years to help build new infrastructure. We would also like to get an appraisal on the airport, but all of this would be impossible if the new legislation is passed.

A short discussion followed.

BURLEY HONORED CITIZENS

Economic Development Specialist Doug Manning presented Council with the 2021 Burley Honored Citizens nominees as Edward Evans from Evans & Poulson CPA's and Farrell King from Crawford's Auto Body. He said each year Jim Bryant presents Council with nominees that are honored in the parade.

It was discussed that Jim Bryant should be added to this years Honored Citizens and that in the future we take applications for nominations.

A motion was made by Council member Morgan and seconded by Council member Casey Andersen to approve the names with the addition of Jim Bryant.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Janet Hansen	Aye
Jon Anderson	Aye	Bryce Morgan	Aye
John Craner	Aye	Kimberli Seely	Aye

Motion carried.

PRELIMINARY PLAT FOR SOUTH HILLS ESTATES WITH P&Z RESOLUTION APPROVING SAID SUBDIVISION

Engineer Dave Waldron stated that Planning & Zoning approved the preliminary plat for South Hills Estates subdivision. This is a 32 lot subdivision that connects McBride Place and Almo Avenue. He said this has been approved by the development and review team. Mr. Waldron said that he will bring back a final set of plans and a final plat in about eleven months. It was mentioned that each lot is around 8200 square feet.

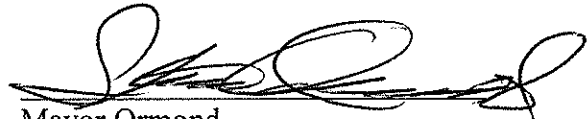
REPORT AND DISCUSSION OF RECENT CITY EVENTS

Mayor Ormond thanked everyone involved in taking down the Christmas lights.

A motion was made by council member Casey Andersen and seconded by Council member Morgan to adjourn the meeting at 8:02 P.M.

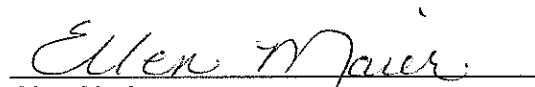
All "Aye."
Motion carried.

City of Burley



Mayor Ormond

ATTEST:


City Clerk