

**REGULAR BURLEY CITY COUNCIL MEETING
CITY HALL
1401 Overland Avenue
Burley, Idaho
January 18, 2022**

AGENDA

REGULAR SESSION AT 7:00 P.M.

CONSENT CALENDAR

- 1. ACTION ITEM 1.a through c.** Items on the Consent Calendar are considered to be routine and enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a member of the Council. Any request shall be made after the Consent Calendar is read and before action is taken.
 - a. APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS**
 - b. BILLS PAYABLE \$165,613.21.**
 - c. PAYROLL ENDING ON 12/31/21 FOR \$220,608.56.**

- 2. ACTION ITEM** Electrical Easement Acceptance Dave Shirley
- 3. ACTION ITEM** Committee Assignments Mayor Ormond
- 4. ACTION ITEM** Snow Removal Policy Discussion John Craner

- 5.** Report and Discussion of Recent City Events

Information Items

New Hires:

Fallon Parham	Account Clerk	\$16.50 Per Hour
Stegen Phillips	Council Member	\$400.00 Per Month

1st Quarter Treasurer's Report: The report can be viewed on the City of Burley's website.

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COMMENCE MEETING

Council met in regular session at 7:00 p.m. with Mayor Ormond presiding. Council members present were Casey Andersen, John Craner, Janet Hansen, Bryce Morgan, Stegen Phillips and Kimberli Seely.

City Staff present were as follows: City Administrator Mark Mitton (joined by phone), City Clerk Ellen Maier, Attorney Dave Shirley, Economic Development Specialist Doug Manning, Golf Pro Scott Draper, Fire Chief Shannon Tolman, Electrical Supervisor Brent Wallin, Parks Supervisor Brent Winn, Librarian Tayce Robinson, Streets Supervisor Mike Byrd and Human Resource Carol Anderson.

INVOCATION

The Invocation was offered by Council member Morgan followed by the Pledge to the Flag.

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A motion was made by Council member Hansen and seconded by Council member Morgan to accept the Consent Calendar as written.

Roll Call Vote.

The results of the votes were as follows:

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Stegen Phillips	Aye
Janet Hansen	Aye	Kimberli Seely	Aye

Motion carried.

ELECTRICAL EASEMENT

City Attorney Dave Shirley presented council with two electrical easements that he prepared. He stated that these are electrical easements only and become effective upon the acceptance of council.

Electrical Supervisor Brent Wallin stated that it is for Tommy's Car Wash that used to be the Goode Motor building, a storage facility, Standard Plumbing, and streetlights.

A motion was made by Council member Morgan and seconded by Council member Craner to accept both easements and authorize the mayor to sign them.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Bryce Morgan	Aye
John Craner	Aye	Stegen Phillips	Aye
Janet Hansen	Aye	Kimberli Seely	Aye

Motion carried.

COMMITTEE ASSIGNMENTS

Mayor Ormond re-assigned council members to the committees as follows:

Administrative Committee – Casey Andersen, John Craner, Janet Hansen
Public Works Committee – Stegen Phillips, John Craner, Janet Hansen
Public Safety Committee – Janet Hansen, Bryce Morgan, Casey Andersen
Recreation Committee – Bryce Morgan, Kim Seely, John Craner
Electrical Committee – Stegen Phillips, Kim Seely, Casey Andersen

SNOW REMOVAL POLICY DISCUSSION

Council member John Craner asked for a discussion on snow removal. He mentioned that we get a huge snowstorm every five to seven years. He stated that it would be a good idea to have standard operating procedures on how to handle heavy snowfall in the future. A few of the topics discussed were no parking on streets during winter months, having better communication with the public on what the city will do and at what priority levels, what the citizens responsibilities are and what equipment is needed.

Council asked Street Supervisor Mike Byrd to meet with department heads and his employees to come up with procedures that will cover what departments can help with removal, what are the roads and order that the snow is plowed/removed, what time frame we need before we address the side streets and that the budget and current equipment does not allow for this big of a storm. Mr. Byrd stated that he would like to see the sheriff's office involved in our plan also. He mentioned that the airport runways are a priority because during adverse weather life flight cannot fly. He also mentioned intersections are where many people were getting stuck.

REPORT AND DISCUSSION OF RECENT CITY EVENTS


Chief Tolman presented the new Captain, Jon Ostler, with a red helmet. He said Brad Boden is the new Lieutenant but could not attend tonight's meeting. He then gave a brief power point presentation of call volume, incident types, response times, incidents by census tract, fire loss, community functions they attend and the fire department accomplishment.

Council member Casey Andersen said that a long-time community member, Gary Jones, passed away.

A motion was made by council member Andersen and seconded by Council member Morgan to adjourn the meeting at 7:58 P.M.

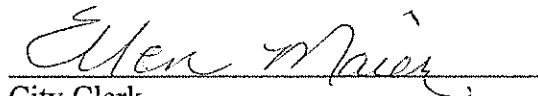
All "Aye."
Motion carried.

City of Burley



Mayor Ormond

ATTEST:



City Clerk