

**REGULAR BURLEY CITY COUNCIL MEETING
CITY HALL
1401 Overland Avenue
Burley, Idaho
January 15, 2019**

AGENDA

REGULAR SESSION AT 7:00 P.M.

CONSENT CALENDAR

- 1. ACTION ITEM 1.a through c.** Items on the Consent Calendar are considered to be routine and enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a member of the Council. Any request shall be made after the Consent Calendar is read and before action is taken.
 - a. APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS**
 - b. BILLS PAYABLE \$195,983.64.**
 - c. PAYROLL ENDING ON 1/4/19 FOR \$316,344.07.**

- 2. ACTION ITEM** Approval of Res. 1-19 Authorize Destruction of Records Ellen Maier
- 3. ACTION ITEM** 1st Q Budget Review Mark Mitton
- 4. ACTION ITEM** Approval of Budget Amendment #1 2018-2019 Mark Mitton
- 5. ACTION ITEM** BPA Rates Discussion Brent Wallin
- 6. ACTION ITEM** Naming New Tennis Courts Randy Hawkins
- 7. ACTION ITEM** 2019 Burley Honored Citizen Jim Bryant
- 8. ACTION ITEM** Intervention on Water Transfer Application by Global Properties Dave Shirley

Information Items

BUILDING PERMITS:

Impact Athletic	1150 E 16 th	Alteration	\$150,000.00
Magic Valley Legal Holdings	101 W 18 th Street	Alteration	\$ 70,000.00

1st Quarter Treasurer's Report: The report can be viewed on the City of Burley's website.

New Hires:

David Waldron	Engineer		\$48.08 Per Hour
Leonardo Vargas	Mechanic	Shop	\$19.50 Per Hour
Michael Thalman	Equipment Maintenance	Shop	\$18.50 Per Hour

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**REGULAR BURLEY CITY COUNCIL MEETING
CITY HALL
January 15, 2019**

COMMENCE MEETING

Council met in regular session at 7:00 p.m. with Mayor Ormond presiding. Council members present were Randy Hawkins, John Craner, Casey Andersen, Russell Mallory, Bryce Morgan and Jon Anderson.

City Staff present were as follows: City Administrator Mark Mitton, City Clerk Ellen Maier, Attorney Dave Shirley, Waste Water Treatment Director Dee Hodge, Building Inspector Gary Pawson, Engineer Bryan Reiter, Fire Chief Shannon Tolman, Electrical Supervisor Brent Wallin, Parks Supervisor Brent Winn, Librarian Julie Woodford, Human Resource Carol Anderson, Engineer David Waldron, Golf Pro Scott Draper and Lt. Jason Rogers were also in attendance.

INVOCATION

The Invocation was offered by Council member Jon Anderson followed by the Pledge to the Flag.

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 - a. **APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS**
 - b. **BILLS PAYABLE \$195,983.64.**
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1ST QUARTER TREASURER'S REPORT: The report can be viewed on the city of Burley's website.

A motion was made by Council member Craner and seconded by Council member Hawkins to accept the Consent Calendar as written.

Roll Call Vote.

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
Jon Anderson	Aye	Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

APPROVAL OF RES. 1-19 AUTHORIZE DESTRUCTION OF RECORDS

City Clerk Ellen Maier presented Council with a list of temporary records that are ready to be destroyed.

A motion was made by Council member Morgan and seconded by Council member Casey Andersen to approve Resolution 1-19 and allow the destruction of records.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
Jon Anderson	Aye	Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

Resolution Authorizing Destruction of Records

Resolution No. 1-19

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BURLEY, IDAHO, AUTHORIZING DESTRUCTION OF RECORDS.

WHEREAS, Idaho Code 50-907 requires the city Council to authorize destruction of records that are not required to be retained as permanent records and that have met the minimum retention period provided by the city's record retention schedule and are no longer required by law or for city business; and,

WHEREAS, the City Clerk has proposed for destruction of certain records that have exceeded their minimum retention; and,

WHEREAS, approval for the destruction of the below listed records has been or will be obtained from the Idaho State Historical Society, when required, and the City Attorney, as provided by Idaho Code 50-907;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Burley, Idaho that the below listed records may be destroyed following 30 days of written notice to the Idaho State Historical Society, and under the direction and supervision of the City Clerk.

Temporary and Semi-Permanent Records:

Cash Receipting Printouts 2009-2010, Golf Receipts 2012-2013, Credit Card Receipts 2012-2013, Miscellaneous Receipt Books 2011-2013, Dog Licenses 2012, Landlord Forms 2011-2014 and Parks Reservation Sheets 2009-2014.

The administrative staff of the City is authorized to take all necessary steps to carry out the authorization provided by this Resolution.

PASSED BY THE CITY COUNCIL

Date 1-15-2019

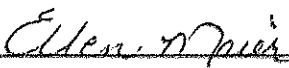
SIGNED BY THE MAYOR

Date 1-15-2019



MAYOR

ATTEST:



CITY CLERK

1ST QUARTER BUDGET REVIEW

City Administrator Mark Mitton went over the first quarter budget. He said the cash in the general fund is low because of the purchase of the fire engine. It will be here around June and will be set up as an internal loan. The general fund revenues are around \$300,000.00 less than usual and it is believed to be because the property tax notices from the County were only mailed out 3 weeks before the due date instead of 60 days before the due date. This revenue is suspected to show up in late January. State tax revenues are up from previous years and all general fund revenues are as expected for this time of year. The general fund expenditures in the fire department show the purchase of the new fire truck for \$579,544.00. He stated expenses over revenue are running normal for this time of year. The water fund has just over a million dollars in cash that is up a little from last year with no unusual expenses. Wastewater has 5.3 million dollars in cash and the bond payments for the wastewater plant will be in the next set of payables. Electric cash is at 1.1 million dollars and revenues are coming in higher because of the cold weather. The library revenue over expenses is down \$46,301.15, Mr. Mitton stated that we are waiting for property taxes to come. He stated that sanitation has \$129,920.72 in cash which is really good from past years. They are waiting for the truck to come in. The golf fund will be adjusted with the audit.

Mr. Mitton stated that there is a large settlement from Volkswagen, and the state has grant applications covering 40% of old vehicle replacement that we will try to get to replace two garbage trucks, 2 sweepers and the oldest rail truck.

APPROVAL OF BUDGET AMENDMENT #1 2018-2019

City Administrator Mark Mitton said Council approved the hiring of an Engineer. Dave Waldron was hired and now he needs to have a budget amendment approved and set for a public hearing on February 5th. He said this position will be in the general fund and then what ever department he works for outside the general fund will be billed back to that department.

A motion was made by Council member Morgan and seconded by Council member Mallory to have the public hearing on the 5th of February.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
Jon Anderson	Aye	Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

A motion was made by Council member Craner and seconded by Council member Jon Anderson to approve the tentative budget as proposed.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
Jon Anderson	Aye	Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

BPA RATES DISCUSSION

Electrical Supervisor Brent Wallin wanted to clarify the new rates that will start October 2019. He stated that several years ago we purchased an additional megawatt or two of electricity from Bonneville Power with the expectation that we would have a sufficient load growth to accommodate it. This purchase ends at the end of 2019 so we will no longer be paying that fee to Bonneville Power. This will be a decrease of \$20,000.00, however rates are going up an average of 3.6% and power rates are going up 2.9%. This does not affect the rate study that was done because we knew all of the information at the time of the study.

NAMING NEW TENNIS COURTS

Leroy Fink addressed the Council with information he found on William Hill Thompson. He was able to find Council minutes from December 6, 1965 that read:

Some discussion was held on the William H. Thompson's \$2,000 which was given to the city for recreational purposes for young people. The possibility of a patio, school bus, and other possible uses were discussed. Some discussion was held on the possibility of extending the tennis courts as a demand by the young people has been quite heavy in this area. It was pointed out that we could build at least two additional tennis courts to the ones we now have and identify these courts as the William H. Thompson courts. A motion was made by Councilman Ivie and seconded by Councilman Dayley that the \$2,000 fund be used to develop the remainder of the tennis courts and place a memorial sign identifying the courts as the William H. Thompson courts.

Roll call vote on the motion showed the following result:

<i>Morgan</i>	<i>Aye</i>	<i>Driskell</i>	<i>Aye</i>
<i>Craner</i>	<i>Aye</i>	<i>Dayley</i>	<i>Aye</i>
<i>Ivie</i>	<i>Aye</i>	<i>Nichols</i>	<i>Aye</i>

Motion carried..

He also found an obituary showing Mr. Thompson died on January 26, 1965.

Mr. Fink said he would still like to name the complex after Keith Poulton and the individual courts after those who contribute to the courts.

A discussion followed.

A motion was made by Council member Morgan and seconded by Council member Casey Andersen to name the new tennis courts the Keith Poulton Tennis Complex in honor of Keith Poulton.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
Jon Anderson	Aye	Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

2019 BURLEY HONORED CITIZEN

Jim Bryant and his grandson Carson Asher said they would like to nominate Steve Westfall and Garth Williams for 2019 Burley’s honored citizens.

A motion was made by Council member Morgan and seconded by Council member Hawkins to approve the nomination of Steve Westfall and Garth Williams as honored citizens.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
Jon Anderson	Aye	Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

INTERVENTION OF WATER TRANSFER APPLICATION BY GLOBAL PROPERTIES

City Attorney Dave Shirley stated Global Ag has entered into an agreement to purchase a portion of water rights from Gardner Farms. The water right point of diversion is located north of Blackfoot and east of Atomic City. He stated that usually when transferring you do not get the full water rights. The Surface Water Coalition has filed an objection challenging what has been required in the past and how much mitigation they would have to provide. Since it will be decided in this case others are deciding to get involved like Idaho Power and IGWA. Chris Bromley the Attorney representing the coalition of Idaho Cities recommends to petition to intervene also because this decision will affect the Cities. Mr. Shirley said Carey, Heyburn, Jerome and Wendell have all said as part of the coalition they would like to intervene, Pocatello will intervene on their own and Dietrich, Gooding and Richfield feel like they will be represented by the bigger cities. The cost to file the intervene would not be to costly, and it would allow us to be involved in the process.

A discussion followed.

A motion was made by Council member Craner and seconded by Council member Morgan to be a part of the coalition on their motion to intervene.

Roll Call Vote:

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
Jon Anderson	Aye	Russell Mallory	Aye
John Craner	Aye	Bryce Morgan	Aye

Motion carried.

A motion was made by council member Casey Andersen and seconded by Council member Mallory to adjourn the meeting at 8:16 P.M.

All "Aye."


Motion carried.

City of Burley



Mayor Ormond

ATTEST:


City Clerk