

PLANNING & ZONING  
TECH REVIEW COMMITTEE  
MEETING AUG 15, 2023  
7:00 AM  
CITY HALL

AGENDA ITEMS:

- 1- Action Item - Approval of minutes from Aug 8, 2023, special meeting
- 2- Action Item – Ponderosa Park Preliminary Plat – Review Administrator’s report and provide a report for the Commission by Resolution

Planning & Zoning  
Technical Review Committee  
Minutes for Aug 8, 2023

Members Present: Trevor Reno, Scott Draper, TY Jones, City Attorney Dave Shirley, City Engineer Bryan Reiter, City Engineer Dave Walron.

First Agenda Item: Action Item – Selection of Committee Chairman  
Scott Draper makes a motion to elect Ty Jones as Committee Chairman. A second is made by Trevor Reno. Roll call all in favor.

Second Agenda Item: Action Item – Selection of Committee Secretary  
A motion is made by Trevor Reno to elect Melissa Lee as Committee Secretary. A second is by Ty Jones. Roll call all in favor.

Third Agenda Item: Action Item – Resolution 2023-1 – Determination of a day and time for regular Technical Review Committee Meetings.  
The committee sets the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month at 7:00 am at the Burley City Hall Council Chambers Room at 1401 Overland Ave, Burley, ID 83318. The first regular meeting will be held on the 15<sup>th</sup> of Aug,2023 at 7:00 am.

A motion to adjourn at 8:00 am is made by Scott Draper and second by Trevor Reno.