

CITY OF BURLEY  
PLANNING & ZONING COMMISSION  
MEETING JULY 26, 2023  
CITY HALL  
7:00 AM

AGENDA ITEMS:

- 1- ACTION ITEM - Approval of minutes from June 21, 2023 meeting
- 2- ACTION ITEM - Public hearing on approval of preliminary plat of Ponderosa Park Subdivision
- 3- ACTION ITEM – Deliberation and decision regarding Ponderosa Park Subdivision
- 4- Discussion item – Setback definitions
- 5- Discussion item – Proposed Comprehensive Plan Review

CITY OF BURLEY  
PLANNING & ZONING COMMISSION  
MINUTES FOR JUNE 21, 2023

Members Present: Chairman Trevor Reno, Scott Draper, Ty Jones, Tyson Nelson and City Attorney Dave Shirley.

First Agenda Item: Action Item – Approval of minutes from May,17 2023 meeting.  
A motion is made by Scott Draper to approve the minutes as written. A second is made by Ty Jones. Roll call all is favor.

Third Agenda Item: Action Item – Review and discussion of Proposed amendments to City Code concerning setbacks and definition of setbacks.  
City attorney Rhett Miller goes over some of the setback city codes. A thought is to put in two different setbacks. The city thinks a meeting with BID would be a good idea so that everyone is on the same page.

Fourth Agenda Item: Action Item – Approval of revised public hearing procedures.  
City Attorney Dave Shirley goes over the hearing procedures with the board.  
A motion is made by Scott Draper to approve the public hearing procedures and send it to the city council. A second is made by Tyson Nelson. Roll call taken all in favor. This will be Resolution No. 2

Second Agenda Item: Action Item – Review and discussion of proposed Comprehensive Plan Revision and the amendment process.  
Bryan Reiter and Dave Shirley both go over the comp plan with board. Everyone feels like they are ready for it to be put on the agenda for a motion.

A motion is made by Scott Draper to adjourn at 8:15 am. A second is made by Ty Jones.  
All in favor.