

CITY OF BURLEY  
PLANNING & ZONING COMMISSION  
MEETING MAY 17, 2023  
CITY HALL  
7:00 AM

**AGENDA ITEMS:**

- 1- Approval of minutes from April 19<sup>th</sup> meeting and May 3rd meeting.
- 2- Discussion Item – Comprehensive plan.

CITY OF BURLEY  
PLANNING & ZONING COMMISSION  
MINUTES FOR APRIL 19, 2023

Members Present: Chairman Trevor Reno, Vice Chairman Dick Randklev, Ty Jones, Tyson Nelson, Building Official Gary Pawson, and City Attorney Dave Shirley.

First Agenda Item: Action Item- Approval of minutes from March 15<sup>th</sup>, 2023

A motion is made by Dick Randklev to approve the minutes as written. A second is made by Ty Jones. Roll call all in favor.

Second Agenda Item: Introductions of new Planning & Zoning members

Chairman Trevor Reno introduces the two new board members. Ty Jones and Tyson Nelson.

Third Agenda Item: Discussion Item – Comprehensive Plan

City Engineer Dave Waldron is waiting for more input from the board. We will continue to work on this.

Forth Agena Item: Action Item – Appoint Representative to start discussion with Cassia and Minidoka Counties on expanding city of Burley impact area.

Attorney Rhett Miller goes over the parodical for this process. At this time, they feel it is not necessary to appoint a representative from the City of Burley. They will continue to work with both counties and if necessary, then appoint a representative. No Action taken.

Fifth Agenda Item: Action Item – Revision to setback definitions

City Attorney Dave Shirley briefs the board on were Hes at with this revision. Dave has not had the time to go over the setback definition yet. He hopes he can get help within his office to get this done.

Sixth Agenda Item: Discussion Item – Training of Planning & Zoning members by legal counsel  
City attorney Dave Shirley goes over some of the legal procedures for the board. We will continue to do training sessions.

A motion to adjourn at 8:07 is made by Dick Randklev and a second by Tyson Nelson.

CITY OF BURLEY  
PLANNING & COMMISSION  
MINUTES FOR MAY 3, 2023

Members present: Chairman Trevor Reno, Brittany Mitchell, Doug Anderton, TY Jones, Tyson Nelson, Scott Draper, Scott Hansen, and City Attorney Dave Shirley.

First agenda item: Discussion Item – Training for P&Z members by legal counsel  
City attorney Dave Shirley is doing the training for the P&Z members.