

**REGULAR BURLEY CITY COUNCIL MEETING  
CITY HALL  
January 16, 2018**

**COMMENCE MEETING**

Council met in regular session at 7:00 p.m. with Mayor Ormond presiding. Council members present were Randy Hawkins, John Craner, Casey Andersen, Russell Mallory and Jon Anderson. Council member Bryce Morgan was excused.

City Staff present were as follows: City Administrator Mark Mitton, City Clerk Ellen Maier, Attorney Dave Shirley, Waste Water Treatment Director Dee Hodge, Economic Development Specialist Doug Manning, Engineer Bryan Reiter, Fire Chief Shannon Tolman, Electrical Supervisor Brent Wallin, Parks Supervisor Brent Winn, Librarian Julie Woodford, Golf Pro Scott Draper and Deputy George Warrell was also in attendance.

**INVOCATION**

The Invocation was offered by Council member Casey Andersen followed by the Pledge to the Flag.

**CONSENT CALENDAR**

1. Items on the Consent Calendar are considered to be routine and enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a member of the Council. Any request shall be made after the Consent Calendar is read and before action is taken.
  - a. **APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS**
  - b. **BILLS PAYABLE \$306,551.94.**
  - c. **PAYROLL ENDING 1/5/18 FOR \$293,284.75.**

**Information Items**

**BUILDING PERMITS:**

James Ray construction	2343 Yukon Trail	Single Family	\$126,144.00
Ryan Fauvell	2352 Yukon Trail	Single Family	\$122,286.00

**1<sup>st</sup> Quarter Treasurer's Report**

The city of Burley's 1<sup>st</sup> Quarter Treasurers Report is on the google drive and also can be viewed at <http://burleyidaho.org/wp-content/uploads/2018/01/Copy-of-2017-12-31-17-Treasurers-Report.pdf>

A motion was made by Council member Craner and seconded by Council member Hawkins to accept the Consent Calendar as written.

Roll Call Vote.

The results of the votes were as follows:

Casey Andersen	Aye	Randy Hawkins	Aye
Jon Anderson	Aye	Russell Mallory	Aye
John Craner	Aye		

Motion carried.

### **FIRST QUARTER BUDGET REPORT**

City Administrator Mark Mitton briefly went over the financial statement for the first quarter. He stated that we get a large tax payment at the end of January from the County and the revenues look normal for this time of year. Expenditures are up for this time of year because we were able to continue to work on projects we were behind on into November and December due to the mild weather. There have been no unusual expenses in the general fund. Cemetery revenue is up early this year, usually the plot sales are up around Memorial Day. He said streets did purchase a new loader this year that was budgeted last year. He said he will do a budget amendment for this and the Golf Course. Seventy-Five percent of the Library's revenue comes from property taxes and he will make a transfer when the property money comes in. Sanitation did purchase a rail truck on a piggy back bid for approximately \$38,000.00 cheaper than expected. In Golf they should start the kitchen remodel next week.

### **APPROVAL OF GOLF COURSE KITCHEN REMODEL**

Council member Randy Hawkins said they started with a drawing for the remodel provided by BSR for a full service restaurant. They also consulted with Justin Silcock, who has a local business that works with kitchen applications for restaurants. The drawing presented to the Council is somewhere in the middle the full restaurant and the basics. They also talked about future plans of making space on the patio north of the kitchen for people to sit and enjoy lunch. Mr. Mitton said the building department will start working on it next week and he would do a budget amendment for the whole golf course.

A motion was made by council member Casey Andersen and seconded by Council member Mallory to adjourn the meeting at 7:21 P.M.

All "Aye."  
Motion carried.

City of Burley

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Mayor Ormond

ATTEST:

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City Clerk