

# Request for Proposals

The City of Burley will accept proposals for the installation and maintenance of servers and a communications system for all departments of the City.

## Communications System

The communications system should be capable of up to 10 gigabytes information transfer capacity. The proposal shall provide a dedicated fiber optics line for City use only. The fiber optics line will terminate at the City Water Department. The equipment will be housed in an environmentally controlled facility built by the city at the Water department. The City water tower can be used for the distribution of signal to the other City Departments.

Connections to the City Hall, City Service Center, and the Wastewater Department must be capable of 2 gigabyte transfer up and down. The data distribution to other departments must be a minimum of 500 megabytes up and down.

## Server Equipment

Redundant servers and backup equipment and any other equipment shall be proposed to allow for the storage and transmission of the available City data between and among all city departments. Current data includes financial data, GIS data, map Data, Sensus data, word processing, spreadsheets, and email for all connected computers in the City. A Microsoft Windows Exchange Server for email or other comparable email program will be included in the proposal. The email program must be capable of journaling all city email accounts.

## Maintenance

Proposals shall show all costs to the City for the systems and equipment as well as an annual price for the maintenance of both systems and a price for the dedicated fiber optic service.

## Proposal will be rated on:

Experience with Municipalities in providing the type of service requested.	50 points.
Demonstrated experience with the installation, operation and maintenance of the communications system and equipment.	50 points.
Procurement, operation and maintenance of the servers and related equipment.	50 Points.
Response times to entire network problems.	50 points
Price of all supplied equipment and installation (Total Price).	50 Points
Provision of dedicated fiber optics line guaranteed for City of Burley Use only.	50 Points

Any requests for information or objections must be submitted to Mark Mitton at [mmitton@pmt.org](mailto:mmitton@pmt.org). Submit proposals to Mark Mitton at [mmitton@pmt.org](mailto:mmitton@pmt.org) by October 25, 2017 at 4:30 at which time all proposals will be read by City Personnel. The proposals will thereafter be evaluated and scored by City personnel. The City Council will then have the ability to select a proposal for award or to refuse any or all proposal as deemed in the best interest of the City.